



Outer South Community Committee

Ardsley & Robin Hood, Morley, Rothwell

Meeting to be held in Morley Town Hall
Monday, 26th July, 2021 at 4.00 pm

Councillors:

- | | |
|--------------------|---------------------------|
| Foster | - Ardsley and Robin Hood; |
| L Mulherin | - Ardsley and Robin Hood; |
| K Renshaw | - Ardsley and Robin Hood; |
| R Finnigan (Chair) | - Morley North; |
| B Gettings | - Morley North; |
| A Hutchison | - Morley North; |
| J Elliott | - Morley South; |
| W Kidger | - Morley South; |
| J Senior | - Morley South; |
| D Chapman | - Rothwell; |
| S Golton | - Rothwell; |
| C Hart-Brooke | - Rothwell; |



Due to current restrictions arising from the pandemic, there will be very limited capacity in the public gallery for observers of the meeting. If you would like to attend to observe in person, please email communitycommitteefunding@leeds.gov.uk to request a place, clearly stating the name, date and start time of the committee and include your full name and contact details, no later than 24 hours before the meeting begins. Please note that the pre-booked places will be allocated on a 'first come, first served' basis and once pre-booked capacity has been reached there will be no further public admittance to the meeting. On receipt of your request, colleagues will provide a response to you.

Please Note - Coronavirus is still circulating in Leeds. Therefore, even if you have had the vaccine, if you have Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting and stay at home, and get a PCR test . For those who are attending the meeting, please bring a face covering, unless you are exempt.

Agenda compiled by: Andy Booth
Governance Services Unit, Civic Hall, LEEDS LS1 1UR Tel 37 88665

Head of Locality Partnerships: Liz Jarmin Tel: 0113 37 89035

*Images on cover from left to right:
Ardsley & Robin Hood - war memorial; St Michael's Church
Morley - Morley Town Hall, exterior; Morley Town Hall, interior
Rothwell – Jaw Bones; Rothwell Colliery*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Hea of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 15 MARCH 2021</p> <p>To confirm as a correct record, the minutes of the meeting held on 15 March 2021</p>	7 - 14
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>In order to facilitate the Open Forum whilst certain restrictions relating to the pandemic remain in place, the process has been adapted slightly, so that members of the public are invited to make written submissions in advance of the meeting on any matter which falls within the Committee's terms of reference. These will be read out under the agenda item and considered by the Community Committee.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			<p>COMMUNITY COMMITTEE APPOINTMENTS 2021/22</p> <p>To receive and consider the attached report of the City Solicitor</p> <p>Time – 15 Minutes</p>	15 - 28
9			<p>OUTER SOUTH COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p> <p>Time – 30 Minutes</p>	29 - 72
10			<p>OUTER SOUTH COMMUNITY COMMITTEE - YOUTH ACTIVITIES FUND CONSULTATION REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships.</p> <p>Time 10 Minutes</p>	73 - 80
11			<p>OUTER SOUTH COMMUNITY COMMITTEE - FINANCE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p> <p>Time – 20 minutes</p>	81 - 94
12			<p>DATES AND TIMES OF FUTURE MEETINGS</p> <p>Monday, 20 September 2021 at 4.00 p.m. Monday, 29 November 2021 at 4.00 p.m. Monday, 14 March 2021 at 4.00 p.m.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

OUTER SOUTH COMMUNITY COMMITTEE

MONDAY, 15TH MARCH, 2021

PRESENT: Councillor N Dawson in the Chair

Councillors D Chapman, J Elliott,
R Finnigan, B Gettings, S Golton,
A Hutchison, W Kidger, L Mulherin and
K Renshaw

11 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

12 Exempt Information - Possible Exclusion of the Press and Public

There was no exempt information.

13 Late Items

There were no late items. Supplementary information was submitted with regard to Agenda Item 11, Outer South Community Committee Finance Report along with an appendix to Agenda Item 12, Outer South Community Committee Update report (social media update) which was omitted from the agenda in error.

14 Declaration of Disclosable Pecuniary Interests

Councillor Hutchison declared a disclosable pecuniary interest in Agenda Item 11, Outer South Community Committee Finance Report as there were funding applications for Morley Arts Festival and Morley Town Centre Management. Both these applications were connected with the employment of Councillor Hutchison's partner. Councillor Hutchison left the meeting during the consideration and voting on these applications.

Councillor Elliott declared an interest in Agenda Item 11, Outer South Community Committee Finance Report as she was a Board Member of Morley Elderly Action.

15 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor B Garner.

16 Open Forum

There had not been any submissions for the Open Forum.

17 Minutes - 23 November 2020

RESOLVED – That the minutes of the meeting held on 23 November 2020 be confirmed as a correct record.

18 Outer South Community Committee - Care Delivery Consultation Proposal

The report of the Director of Adults & Health provided information about the consultation on the proposed closure of Home Lea House Long Stay Residential Care Home and Richmond House Short Stay Residential Care Home.

The following were in attendance for this item:

- Councillor Fiona Venner – Executive Member
- Cath Roff – Director, Adults & Health

The following was highlighted:

- The proposals had arisen as part of the need to address the Council's budget deficit.
- The demand for residential care had fallen and there was an increase in demand for extra care housing and for care to be provided at home.
- The proposals would lead to a change into how and where some people will receive care.
- Other residential provision in the area.
- The outcome of the consultation would be brought to the June meeting of the Executive Board.
- There would be a dedicated team to manage arrangements for any affected customers and there would be a care guarantee so nobody affected would be paying any more for their care.

In response to Members comments and questions, the following was discussed:

- Demand for residential care had been falling for a number of years and this had accelerated during the pandemic.
- Forecasting of care demand for Rothwell showed there was an oversupply of places for residential care.
- Holme Lea was chosen over Dolphin Manor following a survey of stock condition.
- It was not proposed to close any other homes.
- The consultation remained open until the end of March.

RESOLVED – That the report and discussion be noted.

19 Outer South Community Committee - National Census 2021

The report of the Head of Stronger Communities informed the Committee of an update to be provided on the National Census 2021 and to encourage completion by residents in the Outer East Community Committee area.

The Chair welcomed Scott Martin of the National Census to address the committee. The following was highlighted:

- Focus on hard to reach groups or groups who had previously been difficult to engage with.
- Partnership work with the Council and other community groups to work with these groups.
- There had been some success in working with these groups and it was wanted to work with some of the networks with Local Councillors to improve response rates.
- Tackling barriers to people responding – e.g. fear of data breach
- Assisting people to fill the census in digitally – support for people with disabilities and for different languages.

In response to comments and questions, the following was discussed:

- Some concern for people who were unable to do a digital completion of the census – there were alternative methods and attention was brought to the census helpline.
- It was possible to complete the census information before the due date.

RESOLVED – That the report and discussion be noted.

20 Outer South Community Committee - Draft Connecting Leeds Transport Strategy - Consultation

The report of the Director of City Development brought Members attention to details of the consultation on the draft Connecting Leeds Transport Strategy.

The Chair welcomed Paul Foster, Transport Planning Manager and Finn Campbell, Team Leader (Forward Planning) to the meeting for this item.

The Committee received a presentation on the draft Connecting Leeds Transport Strategy. The following was highlighted:

- The draft strategy had been considered at Executive Board in December 2020 before going out to consultation.
- The strategy vision was for a city where nobody needed a car and everyone had an affordable, accessible and zero carbon choice for travel.
- There were three main aims to the strategy:
 - Tackling Climate Change
 - Delivering Inclusive Growth
 - Improving Health & Wellbeing

- Targets for the types of travel which would reduce the use of individual vehicles.
- Targets to reduce the numbers of people killed or seriously injured in traffic accidents.
- The need to reduce CO2 emissions.
- The six big moves:
 - De-carbonising transport
 - Creating healthier streets, spaces and communities
 - Transforming the city centre
 - Enhancing public transport
 - New mobility solutions
 - Delivery of a mass transit network
- Key feedback for Outer South from the 2016 Transport Conversation

In response to Members comments and questions, the following was discussed:

- Joint working with bus operators can produce positive results. Franchising of bus services would be an option with devolution arrangements.
- Capacity for providing charging for electric vehicles.
- Disabled access – this was covered within the strategy.
- Connectivity between towns and villages.
- Cycle links for the outer areas.

**21 RESOLVED – That the report and presentation be noted.
Outer South Community Committee - Finance Report**

The report of the Head of Stronger Communities provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget and the Community Infrastructure Levy Budget for 2020/21.

Kimberly Frangos, Localities Officer presented the report.

The following was highlighted:

- Revenue allocated to date. Total spend was £124,450 leaving a remaining balance of £39,325.85.
- Projects for consideration:
 - Outer South Garden Maintenance Service – Morley Elderly Action - £29,880 was requested. Members were supportive of this application. Information was requested as to the level of provision in each ward.
 - Morley Arts Festival - £15,000 was requested. It was requested that the application be deferred for further information.
 - Morley Town Centre Management - £15,000 was requested. Members were supportive of this application.

- Two defibrillators for Morley South - £1,500 was requested from Morley South Capital Budget. Members were supportive of this application.
- Leeds Little Free Library - £400 was requested from Morley South Capital Budget. Members were supportive of this application
- Wellbeing Covid Funds – There was a remaining balance of £9,084.90.
- National Covid Funds – There was a remaining balance of £20,083.48
- Projects that had been agreed by Delegated Decision since the last meeting.
- Updates on projects funded by the Community Committee.
- £35,868.40 had been allocated from the Youth Activities Fund for 2020/21 leaving a remaining balance of £22,815.04
- There was £4,050 remaining in the Small Grants Budget.
- There was £941.78 remaining in the Community Skips Budget.
- There was £58,847.94 remaining in the Capital Budget.
- There was £123,916.17 remaining in the Community Infrastructure Levy Budget.
- A query was raised with regards to a changes in how funds were made available to Ward Members following the sale of council owned land within their Wards. Previously Ward Members were able to spend 20%. It had now been informed that this would be 15% with a further 5% to be decided by the relevant Community Committee. It was further informed that the 5% that was available was to be shared out across the Community Committee and not specific to the ward in which it was generated. Reference was made to the principle established by the Community Committee that any Community Infrastructure Levy monies allocated should be spent in the ward in which they were generated. The Chair agreed to raise this at the next meeting of the Area Chairs Forum.

RESOLVED –

- (1) That details of the Wellbeing Budget position be noted.
- (2) That details of the Wellbeing Covid 19 Budget position be noted.
- (3) That details of the National Covid 19 Budget position be noted.
- (4) That the following Wellbeing proposals be determined as follows:
 - Outer South Garden Maintenance Service - £29,880 – Approved
 - Morley Arts Festival - £15,000 – Deferred
 - Morley Town Centre Management - £15,000 – Approved
 - Two Defibrillators for Morley South - £1,500 – Approved
 - Leeds Little Free Library - £400 – Approved
- (5) That details of the projects approved by delegated decision be noted.
- (6) That monitoring information of funded projects be noted.
- (7) That details of the Youth Activities Fund be noted.
- (8) That details of the Small Grants Budget be noted.
- (9) That details of the Community Skips Budget be noted.
- (10) That details of the Capital Budget be noted.
- (11) That details of the Community Infrastructure Levy Budget noted.

22 Outer South Community Committee - Update Report

The report of the Head of Stronger Communities brought Members attention to an update of work which the Communities Team is engaged in based on priorities identified by the Community Committee. It also provided opportunity for further questioning, or to request a more detailed report on a particular issue.

Kimberly Frangos, Localities Officer presented the report.

The following was discussed:

- Children's and Families Sub Group had met in February. It had not been able to hold the Youth Summit but an online survey had been undertaken to get young people's views.
- Environment – Attention was brought to the Cleaner Neighbourhoods Report and thanks were expressed to the Cleaner Neighbourhoods Team and volunteers who had contributed. Whilst tree planting in the area had been welcomed, concern was expressed that Network Rail had been involved in substantial tree felling along routes within the area without a policy for replacement. It was proposed that the Chair contact Network Rail with the Committee's concerns.
- Community Safety – safety briefs for all four wards were outlined in the report along with updates from West Yorkshire Police and the Leeds Anti-Social Behaviour Team. Further discussion included the withdrawal of funding for PCSOs. Thanks were expressed to West Yorkshire Police for services within the Ardsley & Robin Hood ward.
- Employment & Skills – The impact of the pandemic had seen an uptake in the number of Universal Credit claimants.
- Health & Wellbeing – The Older Peoples Sub Group had met. This had been attended by West Yorkshire Police and the Neighbourhood Networks.
- Community Centres Sub Group – All centres remained closed for public use. The last scheduled meeting of the sub-group had been cancelled. The Committee was informed of works at Morley Town Hall. Funding was being pursued for internal improvements to Blackburn Hall.
- Community hubs and libraries update – provision for resuming services.

It was reported that this would be Councillor Dawson's final meeting of the Community Committee. Members thanked him for his hard work for the Morley South ward and the wider Outer South area as Chair of the Community Committee. Particular tribute was paid to Councillor Dawson's return from serious illness and his dedication to his role as a Councillor. Members wished him a long and happy retirement.

Councillor Dawson thanked Members for their comments.

RESOLVED – That the report be noted.

23 Dates, Times and Venues of Community Committee Meetings 2021/2022

The report of the City Solicitor asked Members to consider the proposed Community Committee meeting schedule for the 2021/22 Municipal Year.

The following dates were proposed:

- Monday, 21 June 2021
- Monday, 27 September 2021
- Monday, 22 November 2021
- Monday, 14 March 2022

All meetings to commence at 4.00 p.m.

RESOLVED – That the Outer South Community Committee meets at 4.00 p.m. on the following dates in the 2021/22 Municipal Year:

- Monday, 21 June 2021
- Monday, 27 September 2021
- Monday, 22 November 2021
- Monday, 14 March 2022

Meeting venues to continue to be arranged on a meeting by meeting basis.

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Report of: City Solicitor

Report to: Outer South Community Committee (Ardsley & Robin Hood, Morley North, Morley South and Rothwell Wards)

Report author: Andy Booth – 0113 37 88665

Date: 26 July 2021 For decision

Community Committee Appointments 2021/2022

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor R Finnigan as Chair of the Community Committee for 2021/22 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.

Main issues

Noting Appointment of Community Committee Chair for 2021/22

1. Members are invited to note the appointment of Councillor R Finnigan as Chair of the Community Committee for 2021/22, as agreed at the recent Annual Meeting of Council.

Appointments to Outside Bodies including Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships

2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

Appointments to Community Committee ‘Champions’

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

Appointment to Corporate Parenting Board

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Schedule of Appointments

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appoints for the 2021/22 municipal year:

Organisation / Outside Body	No. of Places	Current Appointee(s)
Morley Town Centre Management Board	3	Cllr A Hutchison Cllr W Kidger Cllr R Finnigan
Morley Arts Festival	3	Cllr A Hutchison Cllr W Kidger Cllr R Finnigan
Archbishop Margetson Fund	5	Cllr R Gettings Mrs J Scholes Mr M Rhodes Mrs S Jackson Mr A Thornton
Ardsley & Tingley Cluster	3	Cllr K Renshaw Cllr J Elliott Vacancy (former Cllr B Garner)
Morley Cluster	3	Cllr W Kidger Cllr B Gettings Cllr A Hutchison
Rothwell Cluster	3	Cllr D Chapman Cllr S Golton Cllr L Mulherin
Housing Advisory Panel	4	Vacancy (former Cllr B Garner) Cllr A Hutchison Cllr W Kidger Cllr D Chapman

Garforth/Kippax/Rothwell LCP	1	Vacancy (former Cllr C Hall)
Morley LCP	1	Cllr R Finnigan
Champions/Lead Members Environment	1	Vacancy (former Cllr N Dawson)
Community Safety	1	Cllr A Hutchison
Children's Services	1	Cllr W Kidger
Employment, Skills & Welfare	1	Vacancy (Former Cllr N Dawson)
Health & Wellbeing and Adult Social Care	1	Cllr J Elliott
Corporate Parenting Board...	1	Cllr W Kidger

Options

Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-14:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
12. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

13. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
14. Please note, any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

Local Housing Advisory Panels

15. Ward Members play an important role in helping HAPs undertake their activity; sharing wider Community Committee priorities, giving updates about key pieces of work or projects, helping HAPs establish their priorities and by sharing local knowledge about community or environmental issues. Council nominations also help HAPs consider every opportunity to join HAP funding resources with local Community Committee or other funding sources for the benefit of communities.

During 2021/22 HAPs continue to focus their interest and resources on supporting local community projects and activities in response to COVID-19, along with contributing to wider Best Council Plan priorities.

The Outer South Community Committee in their 2021/22 round of nominations, is therefore requested to:

- a. Nominate up to 1 Ward Member per Ward within the Outer South HAP area
- b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
- c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes, nominations are sought on an optional basis (see Appendix 2)

Local Care Partnerships

16. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose and to tackle the health inequalities that exist both within local communities and across Leeds. LCPS are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website <http://inspiringchangeleeds.org/local-care-partnerships/>

From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at Local Care Partnership meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members

and individual GPs but that the picture varied significantly from GP practice to GP practice.

In 2019 a number of LCPs were newly formed and others yet to come together. Proposals were put forward on a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 3 captures this best fit.

All LCPs are now in place and meet on a regular (usually monthly) basis. During COVID these meetings have been virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. LCPs have played a vital role in the local coordination of the COVID response. As we emerge from COVID it is likely that most LCP meetings will remain virtual with quarterly in person meetings to facilitate networking and strengthen relationships.

Members are an integral part of Local Care Partnerships and we are requesting that the links between Local Care Partnerships and Community Committees are retained and strengthened. Community Committees are therefore requested to nominate members to the LCPs aligned to their Committee.

Community Committee 'Champions'

17. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
- To represent the Community Committee at relevant meetings, forums and local partnerships.
- To build links with key services and partners.
- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy.

18. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.

19. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

Corporate Parenting Board

21. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
22. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
23. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.
24. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2020/21 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
25. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

Children's Services Cluster Partnerships

26. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.
27. They aim to:
 - enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
 - build capacity to improve the delivery of preventative and targeted services to meet local needs;
 - create the conditions for integrated partnership working at locality level;
 - promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.

28. A “well-coordinated locality and cluster approach results in early identification and extensive work with families according to need.” (Ofsted report, March 2015).
29. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
30. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children’s Services directorate to be part of the Council’s representation on each cluster partnership.
31. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children’s Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

Corporate considerations

d. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

e. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children’s Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council’s policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

f. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council’s Policies and the Best Council Plan’s ‘Best City Priorities’.

g. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only exception to this is for "fraud, or other deliberate wrongdoing or recklessness". The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

h. Risk management

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

32. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

33. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
34. The Committee is also invited to note the appointment of Councillor R Finnigan, as Chair of the Community Committee for the duration of 2021/22, as agreed at the recent Annual Meeting of Council.

Background information

- None

Community Committee Appointments to Outside Bodies (South Outer)

Outside Body	Charity / Trust	Appointment Category	Appointment Determined By:-	Based on Proportionality	Restricted Appointment	Nature of Restriction	No of Places	Review Date	No of places to review	Current appointees	Clr Y/N	Review Period	Last App'mnt
Archbishop Margetson Trust Fund	Yes			No	No		5	Jun-21		Robert Gettings	Y	3 years	
								Jun-21		Mrs J Scholes		3 years	
								Jun-21		Mr M Rhodes		3 years	
								Jun-21		Mrs S Jackson		3 years	
								Jun-21		Mr A Thornton	Y	3 years	
Morley Town Centre Management Board	No			No	No		3	Jun-21	3	A Hutchison	Y	Annual	Jul-07
				No	No			Jun-21		Judith Elliott		Annual	
				No	No			Jun-21		Vacancy	Y	Annual	Jul-07
Morley Literature Festival Committee	No			No	No		3	Jun-21	3	W Kidger	Y	Annual	
								Jun-21		Vacancy	Y	Annual	
				No	No			Jun-21		A Hutchison	Y	Annual	
Housing Advisor Panel	No			No	No			Jun-21					
							9			6			
							9			9			

Number of places 7
 Places held pending review 7
 Places currently filled beyond June 10 0
 Number of places to fill 7

Number of Members in the Committee Area 12

Percentage of Members on the Committee
 Notional Places Allocated

Labour 2
 Liberal Democrat 3
 Conservative 1
 Morley Borough Independent 6

42
 25
 8
 41.67

3.75
 2.25
 0.75
 3.75

Total 12

11

Community Lead members

Environment - Vacancy
 Community Safety – Councillor Mulherin
 Childrens Services – Vacancy
 Employment, Skills and Welfare – Councillor Dawson
 Health, Wellbeing and Adult Social Care – Councillor Councillor Renshaw

Childrens' Services Cluster Partnership Representatives:

Ardsley and Tingley – Councillors Renshaw, Elliot and Dawson
 Morley – Councillors Gettings and Dawson, Kidger
 Rothwell – Councillors VacancyGolton and Mulherin

Corporate Parenting Board

Vacancy

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Housing Advisory Panel	LCC Homes	Ward	LCC Homes
Inner East	6973	Burmantofts & Richmond Hill	4342
		Gipton & Harehills	2631
Inner North East	2978	Chapel Allerton	1893
		Moortown	484
		Roundhay	601
Inner North West	3671	Headingley & Hyde Park	490
		Little London & Woodhouse	1882
		Weetwood	1299
Inner South	6305	Beeston & Holbeck	2404
		Hunslet & Riverside	1791
		Middleton Park	2110
Inner West	8006	Armley	2662
		Bramley & Stanningley	2926
		Kirkstall	2418
Outer East	4306	Killingbeck & Seacroft	4306
Outer North East	2315	Alwoodley	1096
		Harewood	372
		Wetherby	847
Outer North West	3586	Adel & Wharfedale	631
		Guiseley & Rawdon	698
		Horsforth	877
		Otley & Yeadon	1380
Outer South	4140	Ardley & Robin Hood	875
		Morley North	922
		Morley South	1087
		Rothwell	1256
Outer South East	5369	Crossgates & Whinmoor	1844
		Garforth & Swillington	868
		Kippax & Methley	1122
		Temple Newsam	1535
Outer West	4955	Calverley & Farsley	715
		Farnley & Wortley	2512
		Pudsey	1728

(2020/21 Year End)

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Councillor Alignment to LCP areas

LCP		Suggested Community Committee Member Appointment
Seacroft, Cross Gates and York Road	Seacroft	Inner East
	York Road	Inner East and Outer East (Halton Moor and Cross Gates)
	Cross Gates	Outer East
LS25/26	Garforth/Kippax/Rothwell	Outer East
		Outer South
Central	Central	Inner North East
HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts)	Chapelton	Inner North East
	Harehills, Richmond Hill and Burmantofts	Inner East
Wetherby	Wetherby	Outer North East
Holt Park and Woodsley		Inner North West
Leeds Student Medical Practice		Inner North West
Aireborough & Aire Valley	Otley and Yeadon	Outer North West
Middleton & Beeston		Inner South
Morley	Morley	Outer South
Armley	Armley	Inner West
	Bramley, Wortley & Middleton	Inner West and Outer West
West Leeds	Pudsey and Bramley	Outer West

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Report of: Head of Locality Partnerships

Report to: Outer South Community Committee
Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Report author: Kimberly Frangos

07712 217267

Date: 26th July 2021

For Decision

Outer South Community Committee – Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.
3. To make nominations to each of the Outer South Community Committee Sub Groups for (2021/22).

Main issues

Sub Group Nominations

4. Members will have considered Appointments to Outside Bodies and Community Champions elsewhere on the Community Committee agenda. Members are now asked to make nominations to each of the Outer South Community Committee Sub Groups for 2021/22. The 2020/21 representatives are shown below:

Sub Group	Number of places	Current appointees	Community Committee Champion
Children & Families	4	Cllr Wyn Kidger (Chair) Cllr Lisa Mulherin Cllr Bob Gettings Cllr Stuart Golton	Cllr Wyn Kidger
Community Centres	4	Cllr Bob Gettings (Chair) Vacant Cllr Wyn Kidger Cllr Diane Chapman	Cllr Bob Gettings
Environmental	5	Vacant (Chair) Cllr Andy Hutchison Cllr Wyn Kidger Vacant Cllr Karen Renshaw	Vacant
Older Person's	4	Cllr Judith Elliott (Chair) Cllr Karen Renshaw Cllr Bob Gettings Cllr Stuart Golton	Cllr Judith Elliott

- Members are invited to nominate representatives for each of the Outer South Community Committee Sub Groups.

Updates by theme:

Children and Families: Councillor Wyn Kidger

- Following the appointment of sub group members the Communities Team will set up the sub group meetings for the rest of 2020/21 of the Children and Families offer for 2021/22.
- The Children and Families Sub Group met on **Friday 16th July 2021** at 11am on Zoom, there were representatives from Leeds Playhouse, Youth Services, a Targeted Services Leader, Breeze and Local Ward Councillors. The 2020/21 Youth Consultation result were discussed at this meeting as well as receiving an update from services.
- The following recommendation was made by the Children and Families sub group with regards to the 2021/22 Youth Summit:
The Youth Summit will be held at Morley Town Hall as it is more economically and environmentally sustainable.

Youth Services Update

Ardsley & Robin Hood - Increase the number of children participating & engaging in learning.

- Youth Workers have been engaging with a group of young people using the park in the Goldsmiths estate from the Ardsley & Robin Hood area. Developing relationships & discussing difficulties of socialising and dealing with parental concerns around

Covid and the lockdown measures. Youth Workers have established a regular group of young people from the Goldsmith's and surrounding areas on a Wednesday evening, the session is delivered utilising outdoor space and the mobile unit. Youth Workers have developed the session with both parents & young people alike, gaining the trust and respect from the community members in the area. Youth Workers have been delivering sports, arts and crafts, board games and undertaken issue based work/conversations. Young people also enjoyed there Easter eggs that the Youth Service gave out that were donated by the local Morrison's Champion.

10. Youth Workers have been responding to reports from the local community in the Robin Hood area of young people gathering in the park off Oakland's Lane by bringing the mobile unit on a Wednesday night to engage young people in positive activities in a risk assessed space. Young people were able to share their views on a number of issues including cannabis use, Covid, ASB and negative stereotypes of young people. Youth Workers were able to ensure that young people were fully informed about changes to social requirements in light of the lockdown so they could make informed choices about their behaviour.
11. Youth Service have been engaging with young people utilising detached and the mobile unit on the Winthorpe area, Youth Workers spent time with a young person discussing events in their family and personal life. The young people found value in gaining new perspectives through sharing their concerns with people they feel they can trust. Some young people discussed their current work and future aspirations and Youth Workers were able to offer information on career pathways which they could explore and referred them to pathways.
12. Tingley Youth Centre has been a big success since the Youth Service were allowed to reopen and increase the participation numbers, Youth Workers have seen a steady flow of young people accessing the session having 15 young people on a night. Unfortunately also having to turn a large number of young people away due to the restrictions. Young people have been attending on a rota basis to allow all young people to participate in the session. Youth Workers having been working in partnership with the NPT, offering young people sessions around County lines. The NPT have also been visiting and joining in with young people decorating birdfeeders and learning about the importance of the environment.
13. 70 young people in the area received an Easter egg from the service donated by the Morley Morrison's community champion.
14. Youth Workers have been responding to ASB work in the local ward from requests of the local community, ward councillors and local NPT. This has seen youth Workers delivering fire safety work, environment work, water safety work, delivering work around e-scooters and the law and completing park litter picks with young people.
15. Last month saw an increase in temperatures leading young people to hang out around the Ardsley Reservoir youth Workers attended twice a week on detached work at different times and dates. It was noted that the young people that were there were young people that are there on a regular basis and were acting responsible and had

remembered what they had been told the last year about the dangers of swimming in the water and were successfully fighting off the urges to go in the water. Young people also were proud to show us their bin bags they had brought with them to place their rubbish in. Youth workers discussed the dangers of swimming while under the influence, at this point young people again surprised us that they had friends there that were taking it in turns not to drink to look after their friends. However it was noted that a large number of adults were swimming in the reservoir as well as drinking having BBQ and leaving their rubbish behind them, youth Workers did explain the dangers to them as well.

16. Due to a need been identified in the ward and surrounding wards, the outer south team have created a new Closed Youth club for young people in the Ardsley and Robin hood ward that identify as LGBTQ. This has been a big success and a long overdue need in the outer south. This gives young people the confidence and support to be who they want to be without fear of repercussions.
17. This group has also shown a need in other wards in the outer south and these groups are in development. The LGBTQ group in this award is named by the young people as the "Morley Pick 'N' Mix". This group is opened to all young people that identify as LGBTQ from all wards

Morley North Ward – Increase the number of children participating & engaging in learning.

18. Police intelligence / reports have enabled the Youth Workers to positively engage young people in the "hot spots" around the wards. Morley Skate Park, Morley town centre, Hesketh and Lewisham estates, Springfield Park and Churwell Park have been targeted as well as around the Morley Asda area.
19. Youth work teams have undertaken detached youth work sessions once a week, on a Wednesday focusing on the Lewisham Park/ Newlands and Denshaws area. Youth Workers have discussed issues with young people including the dangers of taking, being under the influence of drugs and alcohol, the need to continue to stay at home, mental health, sexual health, hate crime and what it is like being back in school.
20. Young people are eagerly awaiting the reopening of Lewisham Park Youth Club and are constantly requesting for information on the reopening. Youth Workers have been holding sessions outside the centre with limited resources and reduced attendance, when young people have been asked why they have not been attending the response has been as follows:
 - "We can play sports anywhere"
 - "Do not want to speak to you outside in front of everyone"
 - "We want somewhere to call our own"
 - "We will come when our club is back open".
21. On a Friday evening the Youth Work Team have reopened the Friday Night Project at the Morley leisure centre, delivering a weekly sports and fitness session. This session has been a big success and much needed and Youth Workers are engaging an

average of 15 young people a week. This has also given opportunities to partner work with the local NPT, officers have attend the group and joined in some of the games, this braking down the stigma young people have regarding the police.

22. A new provision has been developed and commenced in the Outer South area, the Youth Work team have created a new closed Youth group for young people in the Ardsley and Robin Hood ward that identify as LGBTQ. The new group has been a big success and long overdue in the Outer South area. The group gives young people the confidence and support to be who they want to be without fear of repercussions. This group has also shown evidenced the need in other wards in the outer south and these groups are in development. The LGBTQ group in the Ardsley Y Robin Hood ward is named by the young people as the “Morley Pick ‘N’ Mix”. This group is opened to all young people that identify as LGBTQ from all wards

Morley South Ward - Increase the number of children participating & engaging in learning.

23. Youth Workers have continued the work in the Drighlington area and are now delivering a mobile session at the old library, the session is engaging with large numbers of young people. Youth Workers have found that a lot of the young people come from all different areas as they all attend the same school, Youth Workers have found young people attending from Bradford, Birstall, Batley, Gildersome and Wakefield. Young people are engaging well with the Youth Workers focusing on sports and mental wellbeing. Discussions around Sexual health, drugs and Covid related issues have been undertaken. Group Members have been participating in an environmental project focussing on litter picks at the Drighlington Skate Park and multiuse sports ground due to the high levels of litter.
24. On a Monday, Tuesday and Wednesday Youth Work team have been delivering a drop in service for young people to gain access to the C-card 3 in 1 sexual health and relationship service. Giving young people free confidential sexual health and relationship advice and support as well as a place for young people to access free contraception as well as guidance on correct use & responsibility. Due to the time that the town hall closes Youth Workers have not seen the large numbers that they would normally as the town hall now closes around the same time the high schools close. This service is open to all young people from all wards. Ward Councillors. The 2020 Youth Consultation result were discussed at this meeting as well receiving an update from services.

Rothwell ward – Improve social, emotional and mental health & well-being.

25. Youth Workers have continued to engage with young people on detached/outdoor sports sessions in areas around the Rothwell ward over this quarter. Youth Workers have discussed issues with groups such as racism, E-scooters, relationships, anti-

social behaviour, mental health, sexual health, school/exams and the Covid-19/social distancing restrictions.

26. Young people have enjoyed the better weather while using Springhead park as a meeting place and have participated in a range of activities including: Tag-rugby, football, table top games tournaments, board games, hill-rolling, catch (with different twists to make it more challenging), basketball, Nintendo Switch, visits to the play equipment area, parachute games, walk and talk, and socialising.
27. Areas of reported anti-social behaviour in the ward were visited during the Friday evening detached session. These included Commercial Street, Springhead Park, Shayfield Park - Carlton, Lemon Royd & Woodlesford Locks and Woodlesford Park. Discussions around the consequences of their actions took place with the groups of young people. They were also signposted to our outdoor sports sessions.
28. Youth Workers also used Youth Activity Funding awarded by the Outer South Community Committee to purchase and deliver 40 Activity bags for young people in the ward to use during the Easter school holiday. The contents of these bags were discussed and items chosen by our senior youth club members. The contents included Easter themed art & craft plus a t-shirt to decorate. Youth Workers received very positive feedback from parents and young people. Morrison's at Rothwell also donated 100 Easter eggs to go into the bags.
29. The groups requested to learn more about nature and wildlife from having their sessions in Springhead Park each week. The group has seen lots of plants and animals in the park. The group had used specialised apps on their phones to identify birds from bird song or identify a plant from taking a photo of it on the app. This technology was fantastic, but the young people requested to speak to a real person!
30. In response to this, 2 bat spotting walks were organised in partnership with RSPB St Aidan's Nature Park. The sessions were a great success and the young people have requested further sessions.
31. The group also helped write a Housing Advisory Panel funding bid for an environmental project.
32. Young people and volunteers from the Rothwell Ward have continued to communicate with YS management, councillors & the MP regards the proposed closure of Windmill Youth Centre, young people have expressed their concerns regards the building being closed and the ward having no youth base available. The Youth Work sessions delivered in the Rothwell Ward are now either outside or within the mobile unit.
33. Youth Matters members have been engaged in the planning of the summer holiday programme and engaged in a new project aimed at addressing ASB and creating environmental opportunities, this project has received funding from both HAP & Well Being.



Breeze Annual Membership Update

34. The Vision:

The vision for Breeze Membership is to give all children and young people in Leeds access to a wide range of rich and diverse cultural and sporting activities through a range of free, discounted and VIP access to services, to make Leeds the best city for young people to grow up in.

35. The Aims:

- Providing opportunity for all children and young people to access quality provision by working with cultural, sporting and commercial leisure sectors in Leeds to offer discounted or free access to services and activities with a Breeze Leeds membership.
- Removing barriers for those most vulnerable and in need, to ensure all young people can access Breeze membership benefits in an inclusive and equitable way.
- Offering engaging, accessible and easy to use communication channels with information about membership benefits, discounts, Breeze events as well as other services from partners across the city.
- Ensuring young people are consulted with and at the heart of what Breeze do, offering them the opportunity to shape and develop the cultural and sporting offer in Leeds.

36. The Strategy:

- To introduce a paid annual membership to Breeze, to add value and credibility to the scheme.
- To offer a free membership to children on free school meals.
- Re-brand the membership to position it as a new product but maintain links with the quality recognition of the events and services provided by Breeze.
- To engage with council services and the commercial sector to secure discounts (annual and seasonal) or exclusive VIP offers (early bird ticketing, VIP packages) in areas of:
 - ❖ Family and young people leisure venues
 - ❖ Visitor attractions and museums
 - ❖ Leisure centres and sporting facilities
 - ❖ Cinemas and theatres
 - ❖ Play Centres
 - ❖ Holiday events and activities
 - ❖ Sporting events (Leeds United and Leeds Rhinos)
 - ❖ Concerts and festivals
 - ❖ Shops
 - ❖ Food venues

- Redevelop the website to support the new brand and its offer and sign up, to ensure it is engaging and attractive to the target audience.
- Develop an app to support the membership along with push notifications of new offers and promotions.
- Devise a successful 'launch' marketing campaign through schools, digital platforms and through cultural and sporting venues.
- Develop a full communication strategy to continually support the services provided by the membership to be focused on social media and digital communications.
- To establish a young people's project team to be able to continually consult and support development of Breeze and all its services.

37. Please see attached Appendix 1 – Breeze Perks Pass

Environment: Vacant

Cleaner Neighbourhoods Team Report Ardsley and Robin Hood and Rothwell

38. Lee Hayward is new to this particular team and these wards so would like to introduce himself, Lee has been working for LCC for 20+ years, he started with the authority as a Dog Warden, then progressed to a Specialist Highways Enforcement officer, then on to an Environmental and Highways Enforcement officer; until approx. 6 years ago when he became the supervisor of the City Centre cleansing team.

39. Approx. 4 Year ago I moved across to the South Locality within the Cleaner Neighbourhoods Team (CNT) and worked as the team leader for the Middleton Ward, after a year or so I was then asked to take on the role of Team Leader for Morley North/South and the Farnley/Wortley wards.

40. Following a subsequent restructure Lee is now the CNT Team Leader in charge of Morley North/South, Ardsley and Robin Hood and Rothwell and also Garforth and Kippax.

41. As Lee is new to these particular areas he has asked colleagues to pass on any information with regards jobs and issues they have had over the past few months.

Enforcement

42. Freshco Leeds Ltd were in court on Monday 21/6/21 the respondent attended and entered a guilty plea to the three breaches of a notice.

43. The company was fined £300.00 on each of the three offences and ordered to pay our costs of £1,281.00 and a victim surcharge of £90.00, a total of £2,271.00 within 28 days.

44. In mitigation the respondent told the court that he appreciated the need for proper bin arrangements and that he now has two bins that are locked and emptied twice per week.

Street cleansing

45. Over the last month they have removed over 50 plus fly tips, several cut backs where vegetation has been obstructing the footpath, and they also cleared a large fly tip on Northfield Avenue (please see below images)



Cleaner Neighbourhoods Team Report Morley North and Morley South

46. The team have continued to work through the Pandemic without interruption, at times There have been no major issues in the area, as you and councillors know they have agreed funding for a number of bins throughout the area and once these arrive they will be placed out at locations identified previously by the councillors

47. Earlier this month CNT liaised with the Gully Cleansing team who had placed traffic management along the Drighlington Bypass in order to service the surface water drains here, CNT were able to work alongside and litter picked the area as well as cutting back any obstructive vegetation.

48. Michelle Walters continues to patrol the area with regards parking and litter/dog related issues, she has identified issues at specific areas and I have recently reported an ongoing problem at Drighlington Primary which Cllrs Finnigan and Gettings have agreed to follow up with assistance for the education of parents and their poor parking habits.

49. CNT have also assisted Parks with the obliteration of offensive graffiti in some local parks as well as removing and installing new waste receptacles for them.

Community Safety: Councillor Andrew Hutchison

Community Safety Forum

July 2021 Safety brief

50. It's great to see a reduction in most aspects of crime in the whole outer south area

Ardsley & Robin Hood

51. There has been a significant reduction in theft from motor vehicle offences.

52. NPT priorities are to provide proactive patrols in and around the ginnels of Tingley in order to disrupt anti-social behaviour and drug use following local community intelligence. Use of stop and search legislation will be used where appropriate and positive action taken.
53. To target and take appropriate action against anti-social use of vehicles in and around the Tingley area paying particular attention to specific roads highlighted by community intelligence.

Morley North

54. There has been a slight increase in theft from motor vehicle offences. In Drighlington, there has been a spate of anti-social behaviour involving off-road quad bikes and other off-road motorcycles. Also reports of children lighting small fires on Adwalton Moor and showing other types of ASB.
55. Speeding is still the most commonly raised issue in the Morley North ward. Gildersome in particular as a main arterial route used also by pedestrians

Morley South

56. Community safety meeting 14th July at 1pm via Microsoft Teams was held, unfortunately this clashed with the full council meeting, and Cllr Finnigan attended this meeting on our behalf.
57. The NPT's priorities are to disrupt and engage with nuisance youths, particularly targeting those engaged in Anti-Social Behaviour within the local parks. They intend to use Anti-Social Behaviour Legislation, such as dispersal orders where proportionate and necessary.
58. Speeding vehicles will be targeted at specific locations as identified by the local community.
59. Tackling the supply of drugs remains a priority and local intelligence as being acted upon to curtail this.

Rothwell

60. There has been an increase of 6 burglaries. Reports from the NPT are that two suspects have been identified for an offence and the investigation is ongoing.
61. NPT priorities are to provide continued disruption and engagement with nuisance youths causing anti-social behaviour in and around the Rothwell Town Centre and surrounding areas. They will also use ASB Legislation to prevent the youths from

returning to the location if necessary and will engage with parents to provide a longer-term solution.

62. To disrupt and engage with nuisance youths, anti-social behaviour in and around the Woodlesford area, with particular attention to the park areas area.

Anti-Social Behaviour Team Update

2020/21 QUARTER 4 (as 01/06/21)			
WARD	CASES OPENED	CASES CLOSED	ACTIVE CASES AT MONTH END
Ardsley & Robin Hood	2	10	6
Rothwell	2	10	12
Morley North	3	7	18
Morley South	6	5	21
OUTER SOUTH TOTAL	13	32	57

63. LASBT are still receiving high levels of demand to the service across the entire City with caseloads high across all 3 area teams.

64. LASBT South currently have 221 active ASB cases, of these 57 are within the Outer South area.

65. LASBT Staff are still working from home. They are able to carry out visits where absolutely necessary to progress a case but much of our contact is still being conducted over the phone or via email. Where face to face contact is required, the necessary risk assessments have been completed, staff have been supplied with the necessary PPE & must adhere to COVID guidelines.

66. Legal work still continues to be challenging and hearings are still delayed and slow, a number of our cases are being heard at Huddersfield Magistrates Court which can cause further delays and complications.

67. There are no specific trends in each of the locality areas and there are still regular updates provided and meetings with partners.

Police Update

Serious acquisitive crime (SAC crime):

68. The below figures are for the past 2 months (reports from April and May).

69. Ardsley and Robin Hood

	April	May
Burglary	0 - reduction of 3	3 - increase of 3
Robbery	1 - reduction of 1	0 - reduction of 1
Theft from Motor Vehicle	6 - increase of 5	12 - increase of 6
Theft of Motor Vehicle	0 - reduction of 5	2 - increase of 2
Hate crime	2 - increase of 2	1 - reduction of 1
Hate incident	4 - increase of 1	0 - reduction of 3

70. From last month's no reported burglaries, this month there have been 3.

71. The main crime type of concerns is theft from motor vehicle offences which have increased. Three suspects have been arrested for a number of these which have been catalytic convertor thefts.

72. Morley North

	April	May
Burglary	2 - reduction of 14	4 - increase of 2
Robbery	0	0
Theft from Motor Vehicle	3 - increase of 1	9 - increase of 6
Theft of Motor Vehicle	0	3 - increase of 3
Hate crime	4 - increase of 1	1 - Reduction of 3
Hate incident	6 - increase of 3	1 - Reduction of 5

73. There has been an increase in theft from motor vehicle offences.

74. Morley South

	April	May
Burglary	0	5 - increase of 5
Robbery	1	0 - reduction of 1
Theft from Motor Vehicle	7 - increase of 2	5 - reduction of 2
Theft of Motor Vehicle	2	4 - increase of 2
Hate crime	1	4 - increase of 3
Hate incident	1	2 - increase of 1

75. Rothwell

	April	May
Burglary	9 - increase of 3	5 - decrease of 4
Robbery	0	1 - increase of 1
Theft from Motor Vehicle	3 - increase of 2	9 - increase of 6
Theft of Motor Vehicle	0 - reduction of 5	2 - increase of 3
Hate crime	1	0 - reduction of 1
Hate incident	1 - Increase of 1	1

76. There Crime remains low across the Rothwell ward.

77. Theft from motor vehicle is the crime type with the biggest increase, West Yorkshire Police (WYP) are doing educational work and pro-active patrols to tackle this.

ASB

Ardsley and Robin Hood

78. April - There has been an increase in ASB calls with a total of 47 reported ASB calls.
47 Total ASB. 1 x adult nuisance, 3 x fireworks, 2 x neighbour related, 7 x nuisance car, 20 x nuisance motorbikes and 14 x youth related.

79. May - There has been a continued reduction in ASB calls with a total of 29 reported ASB calls.
29 Total ASB. 2 x adult nuisance non-alcohol related

Morley North

80. April - There has been an increase in ASB with 34 Total ASB.
34 Total ASB. 5 x adult nuisance non-alcohol related, 1 x fireworks, 7 x neighbour related, 2 x nuisance car, 12 x nuisance bikes and 7 x youth related ASB.

81. May- There has been a decrease in ASB with 26 Total ASB.
25 Total ASB. 9 Adult nuisance non-alcohol related, 4 x neighbour related, 3 x nuisance car, 6 x nuisance quads/motorbikes and 3 x youth related

Morley South

82. April- There has been a reduction with a total of 27 reported ASB logs.
27 total ASB. 4 x adult nuisance non-alcohol related, 1 x littering, 1 x fireworks, 4 x neighbour related, 3 x nuisance car, 5 x nuisance motorbikes and 9 x youth related.

83. May- There has been the same calls as last month with a total of 31 reported ASB logs.
31 Total ASB. 7 x adult nuisance non-alcohol related, 1 x littering, 7 x neighbour related, 4 x nuisance cars, 7 x nuisance quads/motorbikes and 5 x youth related asb

Rothwell

84. April - There has been an increase with a total of 25 reported ASB calls.
32 total ASB. 5 x Adult nuisance non-alcohol related, 6 x neighbour related, 3 x nuisance car, 7 x nuisance motorbikes and 11 x youth related.

85. May- There has been a slight increase with a total of 33 reported ASB calls.

33 Total ASB. 5 x adult nuisance non-alcohol related, 1 x alcohol related, and 3 x neighbour related. 9 x nuisance car, 8 x nuisance quads/bikes and 7 x youth related ASB.

Neighbourhood Policing Team (NPT) Priorities for each ward

Ardsley and Robin Hood

86. To target and take appropriate action against anti-social use of vehicles in and around the Tingley area paying particular attention to specific roads highlighted by community intelligence. NPT will conduct regular traffic operations including the use of speed measuring equipment to provide road safety advice and prosecute offenders using Road Traffic legislation and, if appropriate, consider the use of Section 59 Police Reform Act warnings and seizures for the more deliberate and serious offences.
87. To disrupt and engage with nuisance youths, anti-social behaviour in and around the Lofthouse area, with particular attention to the Leeds Road area where local community intelligence suggests drug taking is occurring. NPT will liaise with other agencies to provide a partnership approach to deal with such matters through both education and enforcement where necessary.

Morley North

88. Speeding is still the most raised issue in the Morley North ward. Gildersome in particular as a main arterial route used also by pedestrians. NPT have officers trained in the deployment of approved speed measuring devices. They have been and will continue to deploy such officers in these areas of concern, at the relevant times as identified from community reports and intelligence for speeding. NPT will enforce the speed limit where there is a persistent problem and advise where there is an emerging, lower problem with minor breaches. This will depend on a range of factors, but essentially will be dynamically risk assessed around the roads use and nature of that breach. This is already registered as a problem-solving investigation, which is monitored and reviewed on a regular basis. Also, HGV vehicles using a route as a cut through (not there to deliver in the village) is an issue. NPT will gather evidence of this and deal with offenders where operational commitments allow.
89. There has been a recent spate of vehicle crime in the Churwell area which now seem to have dropped off. However, NPT are working hard to try and prevent these from rising again. It's a difficult issue to police for NPTs as often they are in the early hours of the morning when NPTs are not always on duty. Our Response colleagues are carrying out proactive patrols as are your local NPTs (sometimes in plain clothes) looking for those engaged in suspicious activity to try and disrupt and prevent and detect such crimes. Wherever NPT get credible evidence, they will also look to gather this and arrest any persons we identify as involved in such activity, always with a view to trying to secure a charge to court for such individuals when enough evidence exists.

Morley South

90. To disrupt and engage with nuisance youths, particularly targeting those engaged in Anti-Social Behaviour within the local parks. NPT will use Anti-Social Behaviour Legislation, such as dispersal orders where proportionate and necessary.
91. Continue to be pro-active in our approach to speeding vehicles. NPT will target specific locations as identified by the local community.
92. NPT will continue to act upon community intelligence in relation to the use and supply of drugs.

Rothwell

93. To monitor and take appropriate action against anti-social use of vehicles over spilling from 'Rothwell off Road Centre', Wakefield Road, Oulton. NPT will work with partnership agencies and Leeds City Council to engage with the owners and organisers of the business with a view to providing a more structured management of the facility. By creating an on-site presence, it is intended that any perimeter breaches by off road vehicles will be remedied at the time and the effect on local residents and adjacent roads reduced.
94. To disrupt and engage with the residents of Langdale Road and Easedale Mews following a flurry of neighbours issues and anti-social behaviour from residents in the area. NPT will provide high visibility reassurance as well as work with partner agencies in particular colleagues at the Council Housing Dept and Housing Association to provide a multi-agency approach to work towards a long-term solution.

Recent Work done by NPT

95. Morley North

- Pro-active deployments by off road bike team in your ward. Number of vehicles seized including 2 quads from Tingley which has been a nuisance in a number of wards.
- Work undertaken on Child Criminal Exploitation (CCE) and County Lines as part of a national week of action.
- Numerous speed checks in your ward
- Problem solving in relation to Hillcrest House
- ASB patrols of the parks
- Problem solving re parking around the Griffin Head Pub
- Problem solving re issues on Asquith Drive
- Problem solving re HGV's in Gildersome
- Pro-active patrols in relation to nuisance youths at Drighlington Golf Course
- Patrols around the Margetson Road, Walton Drive area following nuisance bikes reports.
- Dafill Woods patrols due to ASB – youths hanging about

- White Rose Centre very busy but appears more relaxed now that customers can eat and drink inside - NPT are preparing for increase in ASB following the opening of Cineworld
- Schools Patrols at Churwell Primary and Gildersome Primary.

96. Morley South

- Work undertaken on Child Criminal Exploitation (CCE) and County Lines as part of a national week of action.
- Pro-active deployments by off road bike team in your ward. Number of vehicles seized including 2 quads from Tingley which has been a nuisance in a number of wards.
- ASB patrols in the parks
- Numerous speed checks across the area
- Female arrested for recall to prison

97. Ardsley and Robin Hood

- Pro-active deployments by off road bike team in your ward. Number of vehicles seized including 2 quads from Tingley which has been a nuisance in a number of wards.
- Work undertaken on Child Criminal Exploitation (CCE) and County Lines as part of a national week of action.
- Patrols around Fenton's carpark re nuisance vehicles and drug taking
- Further intelligence gathering and development of intel re nuisance quads and bikes
- Numerous speed checks conducted
- Reassurance patrols regarding incident at Robin Hood on 13/5/21.
- Increased number present at East Ardsley reservoir with the warm weather- patrols conducted and water safety advice given
- Passing attention to One Stop shop at Robin Hood due to continued ASB / cannabis use.

98. Rothwell

- Work undertaken on Child Criminal Exploitation (CCE) and County Lines as part of a national week of action.
- Numerous speed checks conducted
- Reassurance at Oulton Primary school following incident on 28/5/21. There is an investigation on going into this.
- Problem solving at 4x4 centre
- Pro-active patrols around Carlton re ASB and arson.
- Final speed check deployments as part of the overtime funding by yourselves conducted- results as per debrief sent
- Pro-active deployments of off-road bikes with Rothwell Park as a hotspot following damages caused.
- Patrols at Springhead Park following male exposing himself. He has been arrested and is currently on bail for further investigation.
- Leaflets and engagement conducted at the Locks in relation to Keyless entry offences
- Travellers at Rothwell Sports Centre- issued with S61

- Sadly, an elderly male died in a house fire on Wood Drive

Employment, Skills & Welfare: Vacant

Universal Credit

99. The provisional figures for the total number of people claiming Universal Credit in the Leeds local authority area in May is 75,010 which is 14.5% of the working age population. This includes all claimants whether they are in employment or not in employment.

100. This is an increase of 112% since March 2020 and an increase of 887 claimants on the previous month.

Outer South	Working Age Population 2019	Universal Credit Claimants (Not in Employment) 16-64yrs							
		March 2020		March 2021		April 2021		May 2021	
		Number*	Rate**	Number*	Rate**	Number*	Rate**	Number*	Rate**
Ardsley & Robin Hood	14717	646	4.4%	1525	10.4%	1503	10.2%	1510	10.3%
Morley North	13880	647	4.6%	1444	10.4%	1433	10.3%	1454	10.5%
Morley South	14448	838	5.9%	1815	12.6%	1783	12.3%	1798	12.4%
Rothwell	12085	604	4.9%	1392	11.5%	1387	11.5%	1411	11.7%

*Number is the number of people claiming Universal Credit (both employed and unemployed)

**Rate shows the number of claimants not in employment as a percentage of the working age population

Health and Wellbeing & Adult Social Care: Councillor Judith Elliott

101. Following the appointment of sub group members the Communities Team will set up the sub group meetings for the rest of 2020/21 of the Older Person offer for 2021/22.

Public Health Update June 2021

102. Want to know more sessions (WTKM) – Leeds Public Health Resource Centre

The Want to Know More sessions are run by the LCC Public Health Resource Centre. A list of current sessions on offer are listed below;

- Gambling, Gaming and Young People.
- Post Covid-19 Syndrome.
- Frailty
- Child Accident Prevention

Sessions are also being run on vaccination hesitancy and these can be requested as required.

If there is a session of interest but the date is not convenient there is a facility to watch the session at a later date as they are all recorded and available as online content.

For full details, times and dates please follow this link;

<https://www.leeds.gov.uk/phrc/public-health-training/want-to-know-more-sessions>

Covid-19 General Briefing

Key Messages:

103. As Leeds moves towards the cessation of government lockdown regulations in a steady and staged manner it is still important that local residents adhere to government advice and regulations.

Please continue to follow the advice below.

104. What you can and cannot do during the national lockdown.

<https://www.gov.uk/guidance/national-lockdown-stay-at-home#summary-what-you-can-and-cannot-do-during-the-national-lockdown>

105. **Vaccinations in Leeds.**

When local residents are called for their vaccination it is extremely important they attend to help reduce infection rates within Leeds so we can return to a normal life as soon as possible.

If any local community members have any fears or anxiety about receiving the vaccination they can talk to their local doctor, health professional, LCC Public Health officer or visit these approved information site:

- https://www.nhs.uk/conditions/coronavirus-covid-19/coronavirus-vaccination/coronavirus-vaccine/?utm_campaign=coronavirus_grants&utm_medium=paid_search&utm_source=google&utm_content=keyword&gclid=CjwKCAjwmv-DBhAMEiwA7xYrdz-Zvq6b2aKRZVvtkvxZr96fU7Ny6TGyiwTuPuS-nRDhjR6_Svl_XRoCpT4QAvD_BwE
- <https://www.leedsccg.nhs.uk/health/coronavirus/covid-19-vaccine/>

Morley Town Deal

106. In September 2019, Morley was named as one of 100 towns across England invited to bid for funding from the Governments Towns Fund. This was an opportunity to agree a Town Deal of up to £25m with the Ministry of Housing, Communities and Local Government (MHCLG).

107. In summer 2020 an open recruitment process was undertaken to form the Morley Town Deal Board to help decide how to invest the money. The Board is made up of local residents, local businesses, voluntary organisations, Leeds City Councillors, Morley Town Councillors and the MP for Morley.

108. Under the direction of the Board socio-economic analysis and a large scale two part public consultation were carried out to help inform the approach. The results of the public consultation are available to view:

Stage 1: initial ideas for how to invest the money -

<https://morleytownsfundengagementmap.commonplace.is/comments>

Stage 2: feedback on our proposed projects -

<https://morleytownsfundengagement.commonplace.is/>

109. In March 2021 we found out that we had secured £24.3 to deliver the Town Investment Plan:

<https://democracy.leeds.gov.uk/documents/s216715/Morley%20Town%20Investment%20Plan.pdf>

110. The projects to be funded are:

- New Pavilion Skills Campus
- Morley Town Hall refurbishment
- Morley Station Gateway
- Morley Heritage Investment Fund
- White Rose Innovation Hub
- Green and Connected Morley

111. The plans for these projects are still being developed and the deadline to submit business cases to confirm the funding is March 2022. The intention is to continue to consult with the public, businesses and other organisations as plans develop. Any future updates will be on the consultations Commonplace site:

<https://morleytowndeal.commonplace.is/> where you can also sign up for email

updates on the projects. There is also a page on the Councils website:

<https://www.leeds.gov.uk/campaign/morley-town-investment-plan>

112. For this stage of the bidding process the Morley Town Deal Board continues to work in partnership with the Council (which is the accountable body) and there are also four thematic advisory groups led by Board Members:

- Town centre, place making and culture
- Health, wellbeing and greenspace
- Transport and connectivity
- Skills, education and employment

Community Centres Sub Group: Councillor Bob Gettings

113. Following the appointment of sub group members the Communities Team will set up the sub group meetings for the rest of 2020/21 of the Community Centres offer for 2021/22.

114. In February full council approved the revenue budget which included the closure of two centres in the Outer South area:
Lewisham Park Community Centre – Morley South
Windmill Youth and Community Centre – Rothwell
115. Discussions have taken place in both wards regarding the future of these buildings and there is hope that these can reopen in the future under different management arrangements. As community centres reopen across the city these two buildings will not reopen under LCC management.
116. Community Centres have largely remained closed due to covid-19 restrictions since March 2020. However in May LCC was able to invite all previous hirers to submit risk assessments for their activities and this led to a number of activities returning to centres after 21st June.
117. As of 19th July risk assessments will no longer be required for approval for lettings and the process to fully open buildings will start. Guidelines will shortly be issued to hirers on good practice, emphasising the prudence in maintaining safety regimes such as sterilisation, ventilation, mask wearing in some circumstances and social distancing.
118. Where buildings have been used to directly tackle issues through the covid-19 restrictions a process is starting to restructure activities to allow buildings to return in a managed way to their former uses.

Community Engagement: Social Media and Newsletter

119. **Appendix 2**, provides information on posts and details recent social media activity for the Outer South Community Committee Facebook page.

Updates from Key Services

Community Hubs and Libraries Update

Jobshops

120. Rothwell & Morley Community Hubs will now be running a Jobshop Service on a Monday and Tuesdays 9 till 5 for a temporary period of time from the 19th July.
121. The service will include support around completing and updating CV's, searching and applying for vacancies online, help with application forms, Interview preparation and support, Information, advice and guidance for those looking to change their Career or step into work as well as access to apprenticeship vacancies.

Opening Hours & Re opening

122. Opening hours will increase from the 19th July also, with Rothwell and Morley Community Hubs open 9am till 5pm Monday to Friday (with the exception of Weds when Hubs will open at 10am) and 10 till 4 on Saturdays. This is temporary until September when the hours will change for both Morley and Rothwell Community Hubs and they will both be open 9am till 7pm on a Wednesday and open 10am till 5pm on a Tuesday.
123. Ardsley & Tingley Library will be open Monday 10am till 1pm, 2pm till 5pm, Wednesday 10am till 1pm and 2pm till 6pm, Friday and Saturday 10am till 1pm from 19th July and these hours are permanent with no further change in September.
124. Within Hubs customers will be able to access services face to face for quick enquiries and the option to have a telephone appointment booked will still be available to the customers.

Summer Reading Challenge

125. The Summer Reading Challenge to engage young people in our communities to read books during the school summer holidays started on Saturday 13th July and was launched as a 'Sign up Saturday' for families and their children to come and join the scheme. So far libraries have had the following number of young people join up and will continue to promote this scheme throughout the summer holidays.

Rothwell Community Hub – 35
Morley Community Hub – 18
Ardsley & Tingley Library – 6

Healthy Holidays

126. The Healthy Holidays Scheme will also be running from both Rothwell and Morley Community Hubs this year supporting families receiving free school meals, access warm meals and activities including sports (through Active Leeds), crafts and theatre throughout the summer holidays starting the 2nd Aug.

Housing Leeds

Ardsley & Robin Hood and Rothwell Housing Management Area Update

Income Collection

127. Housing are remobilising the income collection process in a proportionate way whilst continuing to provide support.
128. Week 12 income collection performance is 94.97% which is an improvement since

last month by of 1.41 %.

129. This is an indication of the team's hard work in order to support our tenants whose income has been adversely affected as a result of the pandemic, including job losses, furlough or reduced hours.
130. The Housing team have had a lot of success with Discretionary Housing Applications and have been able to clear a considerable amount of arrears for those who have fallen into financial hardship, whilst ensuring the correct financial support is in place to tackle other debts or assist with budgeting moving forwards.

Annual Tenancy Check-In

131. The Annual Tenancy Check-In programme for 2021/22 (formerly Annual Tenancy Contact/Annual Home Visit) was launched In June 2021.
132. Following feedback the programme has recently had a change of name to 'Annual Tenancy Check-In' to reflect the different ways in which this contact might happen.
133. Rather than all Check-Ins being completed in the tenant's home face to face, it will be completed either face to face, over the telephone or online, depending on their circumstances.

Environmental Work

134. The team are now at a stage where accompanied estate walkabouts have recommenced. All walkabouts in quarter one were completed. The issues identified were untidy gardens, clearance of moss fly tipping, damaged fences, fly tipping etc. all of which has been referred to the appropriate team to be actioned.

Morley Housing Management Area Update

Income Collection

135. Rent collection for yearend (week 52) for 66a was 97.35 up 0.31 on 2019/20 financial year.
136. Morley currently joint 4th in the city for rent collection at week 9.

Staffing

137. Staff changes – Philip Diamond has now retired and there is a new area manager – Tom O'Connell.

138. The Morley and Middleton office have now merged which mean it will be over seen by one housing manager. The housing manager vacancy has just been given to former Rothwell manager Darren Parker.
139. Emma Cloughton the housing assistant has also recently secured a housing officer post and will be moving to Beeston and Holbeck to further her career.
140. Aneesah Comrie the housing officer for patch 7 will be resuming her role on patch 7 (Lewisham's) from July.
141. In terms of Lettings – Sarah Longley is no longer the lettings team leader for Morley, she has remained with the Rothwell team which has now merged with Garforth and Kippax and Morley now have Amanda Tinsdale as the lettings Team leader.

Environmental Work

142. Staff have been undertaking estate inspections / walkabout. Staff will be focusing on individual streets and carrying out more in-depth inspections to take into account the last year's inability to take much action and assess areas with the highest environmental support needs and prioritise action plans for them.
143. Staff have already made great use of the green guardians and there is a potential for a large project on the Asquiths and Springbanks to be undertaken by community payback when they resume operations in late July.
144. Councillors are also looking to lead on a clear out/sip day in Drighlington on the Fairfax's but plans are still to be finalised and risk assessed accordingly.
145. The team will be looking at doing some ginnel works in and around Middleton close and clough street to close off and/or clear some of the unused ginnels in that area alongside the cleaner neighbourhoods team, repairs and metal works after reports of excessive fly-tipping in them.
146. The Deansway project recently experienced some tree related vandalism whereby trees were removed from the ginnel area and destroyed. The housing office are working closely with the legal team as well as the Deansway project to look at potentially arranging for some protected species trees to be placed in this area with TPO's so that Housing have greater legal protection for our canopy and green spaces.

ASB

147. Cases of ASB amongst housing officers have declined slightly based on last quarter however cases with LASBT have increased. Most housing cases relate to low level noise nuisance and neighbour disputes. The housing office have been working

closely with the NPT to increase presence in problematic areas where ASB has been more prevalent and will continue to liaise with them about upping PCSO presence on particularly problematic streets and areas.

Annual Tenancy Check-In

148. Annual telephone contact has been completed and officer are making attempts to get in touch with their tenants over the coming days, weeks and months and focusing on priority vulnerable groups. A large number of tenants will be encouraged to self-assess online whilst other will be getting calls and visits from the housing officers.

Repairs update

149. The housing repairs contractor has recently switched from Mears to Leeds Building Services. Housing are following the government's guidelines regarding social distancing and continue to work from home. Risk assessments for most housing management tasks are now in place – including a risk assessment for crossing the threshold and visiting a tenant, however this is only in extreme circumstances where all other contact methods have been exhausted and a conversation has taken place with the Housing Manager. The focus remains on limiting potential exposure to the virus by reducing face to face duties wherever possible.

Outer South Housing Advisory Panel (OSHAP)

Quarter 4 2020/21 and Quarter 1 2021/22 Tenant Engagement Report for Community Committee

TARA activities:

150. The OS Tenant Engagement Officer (TEO) is in contact with TARAs / Community Groups via email and calls. No meetings were held at due to COVID-19 but groups are offered support in setting up Skype / conference call meetings, help with getting accounts to WYCAS to be audited and funding updates in addition to support with HAP bid writing should groups have projects to support their communities. Online training opportunities are also shared and the TEO arranged a Zoom Money / Benefit Buddies training session for TARAs and HAP tenant panel members in February 2021. 3 TARAs had Annual Support Reviews and Annual Support Grants as they were carrying out community activities or the public had access to their assets i.e. Robin Hood TARA (community orchard), Stanhope Gardens Community Centre CIO (community foodbank) and Denshaws, Newlands and Rydal's TARA (community garden). The grant paid for PLI.

HAP activities:

151. There were two OS HAP Zoom sessions in this reporting period: 30th March 2021 and 25th May 2021.

152. At the 30th March meeting Leeds Building Services gave a presentation regarding taking over responsive repairs from Mears in all OS wards. Housing Leeds Performance reports were provided by Darren Parker (Rothwell Housing Manager) and Phil Diamond (Morley Housing Manager). Piers Donno-Fuller (the new Rothwell Housing Manager) gave this report at the May meeting. Up-to-date information about rent collection, voids, support for tenants, environmental improvements in addition to Lettings updates and the different ways Officers are working in response to the impact of COVID -19 were shared as well as geographical area changes and new staffing information at the May meeting. OS Housing Management and Housing teams continue to fully support the OS HAP and tenant engagement activities. As reported in the last TE report Phil Diamond retired at the end of March and the HAP recognised this with a thank you card for his dedicated work.
153. The TEO was working on 38 bids by the end of 2020/21. 24 bids were funded in full (joint 2nd across the city) with £113.87 taken over to the 2021/22 budget. So far linked to these funding priorities: Housing & Environment (8), Health & Wellbeing (9) and Community Safety (1). There have been no Employment & Skills bids - mostly due to Covid-19. Since the start of the 2021/22 financial year the TEO is working on 11 bids.
154. At the March 2021 OS HAP Skype / conference call meeting there was £2,613.87 in the OS HAP budget and the bids discussed were:
- OS_14_2021: Denshaws Community Garden (Morley south) – the panel funded the bid in full for the £500.00 requested (with £1,830.00 joint funding awarded by the Wellbeing Fund)
 - OS_36_2021: Sand Viper Explorers Excursions (all OS wards) - the panel funded the bid in full for the £1,000.00 requested (with £2,466.00 joint funding awarded by the Wellbeing Fund)
 - OS_37_2021: MEA Activity Packs (all OS wards) – the panel funded the bid in full for the £500.00 requested (with £252.60 match funding provided by MEA)
 - OS_38_2021: Thorpe Litter Packs (Ardsley & Robin Hood) – the panel funded the bid in full for the £500.00 requested (with match funding of £93 provided by the applicant.)
155. At the end of the meeting there was £113.87 remaining in the budget – more details of the budget at the end of the financial year and the bids linked to the 4 themes and the wards they supported are below:

Budget Summary Sheet 2020/21 Outer South		Totals	2020/21 Budget Expenditure	HAP themes	Number of projects submitted	Number of projects approved	Amount Committed by Panel	% committed
Budget for 2020/21	£	38,022.02	99.69%	Environment & Housing	9	9	£ 19,505.11	53.15%
Carry Forward from 2019/20	-£	1,323.04		Health & Well-being	23	14	£ 16,580.00	45.18%
TOTAL 2020/21 BUDGET	£	36,698.98	% available:	Community Safety	6	1	£ 500.00	1.36%
Approved Budget Spend 2020/21	£	36,585.11	0.31%	Employment & Skills	0	0	£ -	0.00%
Available Budget (Balance)	£	113.87		Outer South Total	38	24	£ 36,585.11	99.69%
Indicative contributions	£	50,569.13		Budget by Ward Area	Number of projects submitted	Number of projects approved	Amount Committed by Panel	% committed
				ArdsleyandRobinHood	8	3	£ 1,480.00	4.03%
				Rothwell	7	3	£ 2,260.00	6.16%
				MorleyNorth	3	2	£ 1,040.00	2.83%
				MorleySouth	5	3	£ 1,235.11	3.37%
				MultipleOS	7	7	£ 11,720.00	31.94%
				ALIOS	8	6	£ 18,850.00	51.36%
				Outer South Total	38	24	£ 36,585.11	99.69%

156. At the 25th May 2021 OS HAP Skype / conference call meeting there was £34,323.60 in the OS HAP budget (including the £113.87 underspend from the previous financial year. The bids discussed were:

- OS_05_2022: PPE for Three Foodbanks (3 wards) - the panel rejected the bid so did not award the £450.00 requested.
- OS_06_2022: OS Youth Service Environmental Project (all wards) - the panel funded the bid in full for the £2,237.50 requested (£2,237.50 joint Wellbeing funding is in place.)

157. At the end of the meeting there was £32,086.10 left in the OS HAP budget - more details of the current OS HAP budget, the bids linked to the 4 themes and the wards they support are below:

Budget Summary Sheet 2021/22 Outer South		Totals	2021/22 Budget Expenditure	HAP themes	Number of projects submitted	Number of projects approved	Amount Committed by Panel	% committed
Budget for 2021/22	£	34,209.73	6.52%	Environment & Housing	4	0	£ -	0.00%
Carry Forward from 2020/21	£	113.87		Health & Well-being	3	0	£ -	0.00%
TOTAL 2021/22 BUDGET	£	34,323.60	% available:	Community Safety	4	1	£ 2,237.50	6.52%
Approved Budget Spend 2021/22	£	2,237.50	93.48%	Employment & Skills	0	0	£ -	0.00%
Available Budget (Balance)	£	32,086.10		Outer South Total	11	1	£ 2,237.50	6.52%
Indicative contributions	£	4,547.50		Budget by Ward Area	Number of projects submitted	Number of projects approved	Amount Committed by Panel	% committed
				ArdsleyandRobinHood	2	0	£ -	0.00%
				Rothwell	2	0	£ -	0.00%
				MorleyNorth	2	0	£ -	0.00%
				MorleySouth	3	0	£ -	0.00%
				MultipleOS	1	0	£ -	0.00%
				ALIOS	1	1	£ 2,237.50	6.52%
				Outer South Total	11	1	£ 2,237.50	6.52%

Corporate Considerations

Consultation and Engagement

158. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

159. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

160. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents.

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

161. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

162. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

163. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

164. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

165. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

166. None.




¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Breeze Background



- Breeze is a well-known and recognised brand set up by Leeds City Council (LCC) for young people (0 to 19 years) Breezecard –
- Over 168,000 members. Current email database over 46,000.
- Breezeleeds.org – What’s on website for young people in Leeds
- Social Media presence
-  16,175  6038  1526
- Breeze Events on Tour / Mini Breeze – summer festival style events approx. 20,000 yp over the Summer
- Support for international events including World Triathlon / Tour de Yorkshire
- Breeze Friday & Saturday Night Project – drop in youth club style activities in leisure centres
- Breeze Healthy Holiday Camps – 10 holiday activity camps across the City
- Breeze has Talent – young talent competition

Moving Forward

Breeze™

- Breezecard has traditionally been a free card since 2000, it has given discount at leisure centres, council leisure facilities, acts as a junior library card, and gives free access to Breeze summer events.
- Over the last 6 months we have carried out consultation across the city and engaged a Leeds based Branding company to look at Breeze and what it is as a brand and what direction it needs to take now to continue to be a strong recognised Brand for young people and families in Leeds.
- To make that next step to improve the offer of the card, move to smart mobile technology , an annual fee of £5 per year (whilst still free to those economically disadvantaged) will now be introduced.
- The existing offers and discounts for Breezecard are limited and with little resources allocated to it, public perception of the card shows there is minimal value to it other than leisure centre discounts and access to Breeze summer events.
- The introduction of a fee based membership will be based on feedback from young people and their parents who have indicated an appetite for an extended offer which will be made accessible through a new website and app and a refreshed communication strategy to deliver the comprehensive offer.
- The Breeze card will now become the Breeze Pass





Breeze Background



To make Leeds the best city for young people to grow up in by giving all children and young people access to a rich and far-reaching programme of diverse cultural and sporting activities through a range of free, discounted and VIP access to services.

“Freedoms a Breeze”



Breeze Background



- Provide opportunities for all children and young people to access quality activities by working with cultural, sporting and commercial leisure sectors in Leeds to offer discounted or free access to services and activities with a Breeze Leeds membership.
- To move to a digital by default membership with better connection through an app (Physical cards will still be available)
- Remove barriers for those most vulnerable and in need, to ensure all young people can access Breeze membership benefits in an inclusive and equitable way.
- Offer engaging, accessible and easy to use communication channels with information about membership benefits, discounts, Breeze events as well as other services from partners across the city.
- Ensure young people are consulted with and are at the heart of what we do, offering them the opportunity to shape and develop the cultural and sporting offer in Leeds.

The Offer



- Feedback from the public consultation identified the following offers that young people and parents would want to see to make becoming a member attractive.

So we can develop the Breezecard offer, what would you value as a member?

			Response Percent	Response Total
1	Sport		59.55%	393
2	Cinema		66.82%	441
3	Food		58.18%	384
4	Theatre		74.09%	489
5	Summer Events		72.42%	478
6	Concerts		66.67%	440
7	Festivals		55.76%	368
8	Discounts in shops		46.82%	309
9	Other (please specify):		6.21%	41
			answered	660
			skipped	36

What you can offer as a Pass Perk

Breeze[™]

- Annual standard offer
- Month – these offers will not have any time limits but will run for a set month
- Time-limited offer, ie holiday time, evenings, quieter times, weekends only, for a specific time frame
- VIP experience – get a free drink with X, back stage tour etc,
- Early bird ticketing offer
- Competition prizes

What we can offer you



Offers

- Feature of the month – these are for strong offers that have limited restrictions, mentioned 3 times in one month
- Young people reviews – we will send a family or some young people to do a video review of your attraction to be featured on TikTok and Instagram Reels

Newsletters

- Monthly newsletters
- Perk of the month gets prominent position
- 3 additional perks mentions
- Link to full pass perks listings

Website and app

- All offers listed in the Pass Perks section
- New offers will get homepage mention for 1 month
- Selected Perk of the month will stay on home page for 1 month
- Push notifications to all app users for new offers
- Provide analytics to show user analytics the Breeze Pass is being used

Next steps...

Breeze[™]

If you are interested in being a Pass Perks Partner and would like to know more about how it can benefit your business please contact

Andrew.Cartwright@leeds.gov.uk

For more information





**Outer South Community Committee & COVID-19
Groups**

FACEBOOK highlights

24th February 2021 – 15th July 2021

Outer South Community Committee

Since 6th November 2020 the Outer South Community Committee Facebook page has gained: **18 new page 'likes'** (and currently has) **1,088 followers**.

This means that this is the **fourth** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the **24th February 2021** the posting regarding: **Outer South Community Committee Meeting**

- has been shared **11 times**
- has reached a total of **1,185 people**

The following below are screenshots of the most popular three posts since the **24th February 2021**. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – Outer South Community Committee Youth Consultation

1,185 people had this post delivered to them and it had 25 post clicks, with 29 likes, comments and shares.

Leeds City Council Outer South Community Committee
23 March · 🌐

Calling Children & Young People - have your say!!
The Outer South Community Committee is inviting young people in Outer South to have their say on how Youth Activity Funding is allocated in the upcoming year!
To be completed by young people aged 8-17years, have your say on what kind of activities are supported in your local area!... [See more](#)

Youth Activities Questionnaire 2020/21
Please take a few minutes to take our survey.

Youth Activities Questionnaire
Please take a few minutes to take our survey.

Get more likes, comments and shares
When you boost this post, you'll show it to more people.

1,185 People reached **54** Engagements [Boost post](#)

Performance for your post

1,185 People Reached

29 Likes, Comments & Shares

18 Likes	1 On Post	17 On Shares
--------------------	---------------------	------------------------

0 Comments	0 On Post	0 On Shares
----------------------	---------------------	-----------------------

11 Shares	10 On Post	1 On Shares
---------------------	----------------------	-----------------------

25 Post Clicks

0 Photo views	12 Link clicks	13 Other Clicks
-------------------------	--------------------------	---------------------------

NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



2nd Place – Mobile Testing Deployment

730 people had this post delivered, with 58 post clicks with 16 likes, shares.



Leeds City Council Outer South Community Committee
10 March · 🌐

Please see below the planned Mobile Testing Units deployments up to and including Monday 15th March. Opening times for all sites will be 09:00 – 15:00:

Wednesday 10th March

- Richard Dunn Leisure Centre, Bradford
- Ilkley Lido, Ilkley, Bradford... [See more](#)

Get more likes, comments and shares
When you boost this post, you'll show it to more people.

730 People reached **74** Engagements [Boost post](#)

Leeds Fed 6 shares

Like Comment Share

Performance for your post


730 People Reached		
16 Likes, Comments & Shares		
4 Likes	1 On Post	3 On Share
1 Comments	0 On Post	1 On Share
11 Shares	6 On Post	5 On Share
58 Post Clicks		
0 Photo views	0 Link clicks	58 Other Clic
NEGATIVE FEEDBACK		
0 Hide post	0 Hide all posts	
0 Report as spam	0 Unlike Page	

3rd Place – Demonstrating your COVID-19 Vaccination status when travelling

542 people had this post delivered, with 27 post clicks with 12 likes, comments & shares.

Leeds City Council Outer South Community Committee
11 May · 🌐

Demonstrating your COVID-19 vaccination status when travelling abroad
Department of Health and Social Care, 7 May 2021
<https://www.gov.uk/.../demonstrating-your-covid-19-vaccinatio...>
How to demonstrate your coronavirus (COVID-19) vaccination status to show that you've had the full course of the COVID-19 vaccine and access this status when travelling abroad.
Updated to reflect that if you're aged 13 to 15, you'll need to contact your GP surgery to request access to GP online services before you can use the NHS App.



GOV.UK [About This Website](#)

Demonstrating your COVID-19 vaccination status when travelling abroad

Get more likes, comments and shares
When you boost this post, you'll show it to more people.

542 People reached **39** Engagements [Boost post](#)

Performance for your post

542 People Reached		
12 Likes, Comments & Shares		
1 Likes	0 On Post	1 On Shares
0 Comments	0 On Post	0 On Shares
11 Shares	6 On Post	5 On Shares
27 Post Clicks		
0 Photo views	23 Link clicks	4 Other Clicks
NEGATIVE FEEDBACK		
0 Hide post	0 Hide all posts	
0 Report as spam	0 Unlike Page	



COVID-19 Facebook Groups

The Communities Team have set up **33** ward based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible in some of the volunteering efforts.

To date, **Ardley & Robin Hood** has **170** members, **Morley North** has **216** members, **Morley South** has **64** members and **Rothwell** has members **76**.

The committee is asked to note the specific **Coronavirus Facebook Ward Pages** and are invited to join the pages in an attempt to increase traffic.

- **Ardley & Robin Hood:** <https://facebook.com/groups/3015216201909400/>
- **Morley North:** <https://facebook.com/groups/808971249611489/>
- **Morley South:** <https://facebook.com/groups/1081027385584718/>
- **Rothwell:** <https://facebook.com/groups/208813890355620/>



Report of: Head of Locality Partnerships

Report to: Outer South Community Committee
Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Report author: Kimberly Frangos

07712 217267

Date: 26th July 2021

To note

Community Committee Youth Activity Fund Consultation Report

Purpose of report

1. The report provides the Outer South Community Committee with background and context on the decision to not have a Youth Summit in 2020/21.
2. The report provides the Outer South Community Committee with an update on the Youth Activity Fund consultation with children and young people. The consultation aims to inform the Community Committee's Youth Activity Fund spend for the 2021/22 financial year.
3. The report provides the Outer South Community Committee with reflections from the last year as a result of the COVID-19 pandemic and the challenges that this has presented Community Committees, the Communities Team and youth activity providers.

Main issues

4. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
5. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved at each stage of the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.
6. The Youth Activity Fund can provide money for activities that offer opportunities for play, arts, sport and culture, which enable young people to have fun, get creative and have new experiences both after school and during the school holidays.

7. At the Community Committee Chairs Forum meeting in November 2020, Community Committee Chairs agreed that because of COVID-19, committees would deliver Youth Summits virtually this year, to ensure that events could still go ahead.
8. The plan was that the Youth Summits would be delivered before the spring round of Community Committees so that the event and Youth Activity Fund consultation could all feed in to the committee meeting. Staff in the Community Committee Team therefore were working with ward members and other council officers so that this could happen across all areas.
9. Given that we went in to a new national lockdown in December 2020 and that schools were closed at least until the 8th March 2021, the reality of the Youth Summits going ahead, albeit in a virtual format, were no longer realistic and the Communities Team were contacted by a number of Children's Champions regarding this matter.
10. After seeking advice from colleagues in Children's Services, the Executive Member for Communities agreed a proposal to postpone the Youth Summits. As the virtual Youth Summits could not be delivered before the end of the 2020/21 financial year, the Communities Team proposed that we would produce an online consultation survey on budget spend priorities with children and young people.
11. Capturing this feedback would ensure that young people were still able to inform the Youth Activity Fund spend for each committee in 2021/22. In this respect the survey would produce the same outcome as a physical Youth Summit, as priorities for budget spend could be presented to committees for their consideration, as the Communities Team have done in the past.

Reflections from the last 12 months

Youth Activity Fund Projects – Responding to the Pandemic

12. The COVID-19 pandemic has caused a number of complications for activity providers that work with young people over the last 13 months. It has been a particular challenge for organisations to keep up to date with the changing Government advice and guidance regarding COVID-19.
13. Staff in the Community Committee Team have spent a large proportion of their time liaising with projects and organisations that wanted to work with young people over the last year, making sure that projects were able to demonstrate that they were ready to deliver their activities in accordance with Government guidance and legislation regarding COVID-19, making sure that organisations had the correct policies, procedures and risk assessments in place.
14. Leeds being moved in to Tier 3 in November 2020 and then again, another full national lockdown commencing in December 2020, once again signalled the seriousness of the situation in the city and the rest of the country. In light of the news from central Government on the new national lockdown, the Community Committee Team consulted with colleagues in Public Health on the matter and the recommendation was

made that indoor youth group activity and most outdoor group activity should be suspended, with the exception of activity that was supporting vulnerable groups or targeted groups to help address specific issues, for example youth diversionary activity aimed at preventing anti-social behaviour in the run-up to and immediately after Bonfire Night. Using this approach encouraged everyone to reduce contact to help break the chain of transmission in Leeds.

15. Over the course of the last 13 months organisations and youth providers have continued to adapt to the challenges that the COVID-19 pandemic has presented them and the young people they work with, often working very differently, for example by moving their activity provision to an online virtual platform.
16. In some areas, including the Outer South Community Committee area, activity packs have also been provided via the Youth Activity Fund. The packs were provided to young people and included a 'Youth Service Guide to Lockdown Life' (as well as a range of contacts and websites that young people may need), mindfulness activities, exercise advice, a time capsule to remember 'This Time in The Future', crosswords, puzzles and diary pages.
17. Adapting responses and approaches for projects to meet the needs of individual communities demonstrates the committee's and the organisations flexibility and willingness to be agile in an ever changing environment, as well as the desire to reach out and connect with young people during the COVID-19 pandemic.

Temporary Youth Activity Fund Revised Criteria

18. As discussed and agreed in the Community Committee Chairs Forum meeting in November 2020, as a result of the Coronavirus pandemic, the Executive Member for Communities agreed to apply some temporary flexibility until the end of the financial year to the current Youth Activity Funding criteria, to enable Community Committees to provide additional support to children and young people who may be experiencing greater disadvantages as a result of the pandemic and associated government restrictions/guidance.

Digital Inclusion

19. Over the last 13 months the Community Committee Team have received a number of requests from committees to fund digital equipment for children and young people from their COVID-19 monies.
20. Clearly there was a need for digital devices and data continued to be a significant barrier during the COVID-19 pandemic, with less prevalence of data support available. Potential options for committees to look at therefore when considering funding projects included, MiFi (a MiFi device can be connected to a cellular network and provides Internet access for up to ten devices), dongles to supplement device distribution, or support to families with devices who were unable to afford data.

21. As we continued to receive a number of similar requests and as a number of Community Committees were interested in spending monies on digital equipment and data, the Community Committee Team developed a checklist that would assist committees in making an informed decision when a request for funding for digital equipment and data was received.

Youth Activity Fund Consultation Survey

22. The Youth Activity Fund consultation survey was promoted from Monday 15th February 2021 until Friday 30th April, giving young people over two and a half months to provide feedback via the survey.

23. As the consultation survey ended on the 30th April this gave the Community Committee Team time to analyse the survey data & get reports ready for the summer committee meetings. The feedback however can also feed in to any Children's & Families Sub Group meetings that take place, in order to inform the committee's Youth Activity Fund spend.

24. Promotion of the survey has been publicised far and wide across the Outer South Community Committee area, with information being posted on the Community Committee Facebook page, publicity being sent out to all our school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

25. As schools started to reopen from the 8th March, the Community Committee Team continued to make schools aware of the survey and its importance. This promotion continued until the 30th April in order to obtain as many feedback responses as possible.

26. As the Youth Service started to deliver some of their face to face service provision with young people from February 2021 onwards, the Communities Team also circulated paper copies to the service, so that they could get young people to fill surveys in.

27. The Outer South Community Committee received 252 survey responses to the Youth Activity Fund survey.

Youth Activity Fund Consultation Survey Recommendations

28. The consultation surveys submitted by young people in the Outer South Community Committee area suggest the following Youth Activity Fund priorities for 2021/22:

- a. Youth activities on offer in venues such as community centres, youth clubs and sport centres as well as activities delivered outdoors.
- b. Majority of provision taking place regularly after school (before 6pm), on the weekend and through the summer holidays.
- c. Ensure the activities are inclusive of friendship groups, have refreshments available and good quality staff.

d. Popular activities included;

1. Sport clubs such as Rugby and Football
2. Cooking
3. Outdoor adventure
4. Arts and Crafts
5. Coding/Minecraft
(Other activities mentioned; Dance, Music, Mixed activity fun days, Youth Clubs and Drama)

29. It is recommended that any projects funded by the Outer South Community Committee from the Youth Activity Fund focus on these themes and activities in 2021/22.

30. It is also recommended that the Communities Team arrange a physical Youth Summit (maybe to incorporate a virtual element) this financial year, 2021/22. This will inform the Youth Activity Fund spend for 2022/23.

Appendix 1: Infographic outlining the Youth Activity Fund Consultation Survey

Appendix 1 is attached with this report.

Corporate Considerations

Consultation and Engagement

31. Community Committee Chairs, Children's Champions and Community Committees have previously been consulted on the proposals for the Youth Activity Fund survey.

32. The survey has been promoted far and wide across the Community Committee area, with publicity being posted on the Community Committee Facebook page, publicity being sent out to all school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

Equality and Diversity/Cohesion and Integration

33. All Youth Activity Fund funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

34. Projects submitted to the Community Committee for Youth Activity Fund funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan

5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

35. Aligning the distribution of Community Committee Youth Activity Fund funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

36. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

37. Risk implications and mitigation are considered on all Youth Activity Fund applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

38. The Youth Activity Fund Consultation Report provides up to date information on the Community Committee's Youth Activity Fund consultation survey position and invites committee members to use the consultation to inform its Youth Activity Fund spend for 2021/22.

Recommendations

39. Members are asked to note:

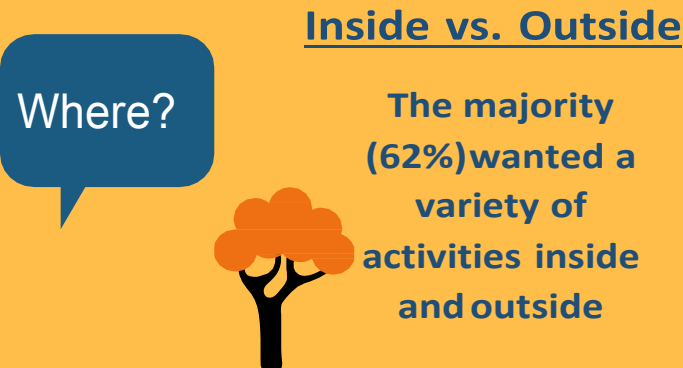
- a. Reflections from the last 12 months during the pandemic (paragraphs 12 - 22).
- b. Details of the Youth Activity Fund consultation survey (paragraphs 23 - 31).
- c. That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2021/22.
- d. That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund consultation survey.
- e. That the Communities Team arrange a physical Youth Summit with young people this financial year, 2021/22 and that this informs the Youth Activity Fund spend for 2022/23.

Outer South Youth Activity Fund Consultation 21/22



The Communities Team and Leeds Youth Service have consulted with 252 young people in the Outer South area of Leeds.

Young people were asked what activities they would like local councillors to fund in their own communities.



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Report of:	Area Leader	
Report to:	Outer South Community Committee Ardsley and Robin Hood, Morley North, Morley South and Rothwell	
Report author:	Kimberly Frangos	07712 217267
Date:	26th July 2021	For decision

Outer South Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer South this means that the money for Morley North and Morley South will be administered by Morley Town Council, whereas monies for Ardsley and Robin Hood and Rothwell will be administered by the Outer South Community Committee.
9. It was agreed at the Outer South Community Committee on the 27th November 2017 that CIL monies for Ardsley and Robin Hood and Rothwell would be and spent in the ward it was generated in.
10. It was agreed at the Outer South Community Committee on the 1st July 2019 that decisions being taken on the spending of CIL neighbourhood funds in respect of Ardsley and Robin Hood and Rothwell will be agreed by the Ward Councillors for the affected Ward as part of Member Ward briefings. The formal decisions for these matters would then need to be taken via officer delegated decision.
11. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
12. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
13. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
14. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee,

designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

15. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
 - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
16. The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
17. **Associated Recommendation:** Members are asked to review the minimum conditions as set out in paragraph 14 of this report, consider whether any amendments are required and approve such conditions for operation in 2021/2022. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.
18. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2020/2021

19. The total revenue budget approved by Executive Board for 2021-2022 was **£103,770.00**. **Table 1** shows a carry forward figure of **£110,444.88** which includes underspends from projects completed in 2020-2021. **£52,316.60** represents wellbeing allocated to projects in 2018-2019 and not yet completed. The total revenue funding available to the Community Committee for 2021-2022 is therefore **£161,898.28**. A full breakdown of the projects approved or ring-fenced is available on request.
20. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place

within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in **Table 1**.

21. The Community Committee is asked to note that there is currently a remaining balance of **£95,834.78**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2021/2022

	£
INCOME: 2021-2022	£103,770.00
Balance brought forward from previous year	£110,444.88
Less projects brought forward from previous year	£52,316.60
TOTAL AVAILABLE: 2021-2022	£161,898.28
Area wide ring fenced projects	£
	£
Total spend: Area wide ring fenced projects	£

Ward Projects	£	Ward Split			
		Ardsley and Robin Hood	Morley North	Morley South	Rothwell
Morley Town Centre Management Board	£15,000.00	£ 0.00	£7,500.00	£7,500.00	£ 0.00
Outer South Garden Maintenance Service	£29,880.00	£7,470.00	£7,470.00	£7,470.00	£7,470.00
Rothwell Council Offices Community Asset Transfer	£ 4,650.00	£ 0.00	£ 0.00	£ 0.00	£4,650.00
Hadrian's Wall coast to Coast Excursion	£ 2,466.00	£ 616.50	£ 616.50	£ 616.50	£ 616.50
Morley Arts Festival	£10,000.00	£ 0.00	£5,000.00	£5,000.00	£ 0.00
Steve Pearson Community Garden	£ 1,830.00	£ 0.00	£ 0.00	£1,830.00	£ 0.00
Youth Service Environment Project	£ 2,237.50	£ 559.37	£ 559.37	£ 559.38	£ 559.38
Totals	£66,063.50	£8,645.87	£21,145.87	£22,975.88	£13,295.88
Total spend: Area wide + ward projects	£66,063.50	£8,645.87	£21,145.87	£22,975.88	£13,295.88
Balance remaining (Total/Per ward)	£95,834.78	£51,000.10	£9,033.27	£8,658.29	£27,143.12

Wellbeing, Capital and Youth Activity Fund projects for consideration and approval

22. There following projects are presented for Members' consideration:

23. **Project Title:** Outer South Activity Programme 21/22

Name of Group or Organisation: South Leeds Youth Hub: Youth Offer Projects – Children's Services, LCC

Total Project Cost: £ 6,942.00

Amount proposed from Youth Activity Funds 2021-2022: £6,500.00

Wards covered: Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Recommended by the Children and Families Sub Group

Project Description: In summary the programme will provide for 20 x 2 hour activity experiences free to young people aged 8 -15 years for up to 8 young people (min of 6) per session with a specific emphasis on young people from priority estates in the Outer South area. Accessing up to 160 activity opportunities from the South Leeds Youth Hub (SLYH).

The team will deliver fun & challenging activity sessions in local venues/areas (e.g. community centres, parks, schools, sports fields, car parks) during evenings, weekends and school holidays aiming to target dates/times that work best for young people. 20 sessions will be shared between the four wards (5 sessions & 40 young people from each ward). All sessions will have a particular emphasis on children/young people from priority

estates, adopted & fostered young people, young people referred via social care and SEND young people.

All the activities are at the same price of £220 per session, for up to 8 young people at a time.

Through consultation with the young people who already attend the centre, attendees from the Southway provision, the Christmas community engagement event and talks with the local Youth Service, we will be tailoring the delivery to include a number of activities aimed at young people between the ages of 8 – 15 yrs.

We will deliver a diverse range of activities that include;

- Music & recording studio workshops
- Bush craft - including fire making den building
- Team & wide games
- Round robin of indoor games
- Cooking and baking
- Arts & crafts – work to include design of one of the new graffiti boards
- Gardening / Horticulture
- Netball
- Football
- Inflatable games - Sumo suites, Inflatable Bungie Pull, Giant Push Ball
- Themed fun days

Local areas/venues for delivery include ; the John O’Gaunts Estate, Wood Lane Estate and Northfield Avenue, Windmill Youth Club, Tingley Community Centre, Tingley Park, St. Gabriel’s Community Centre, Winthorpe Community Centre, The Lower Thorpe, Lewisham Park Centre, Gildersome, and Scatchard Park. The skate park next to Morley Leisure centre, Drighlington Moor near the old library, East Ardsley Wreck, East Ardsley Community Centre as well as primary schools such as Blackgates, Rothwell Victoria, Westerton Primary, Hilltop Primary and Robin Hood primary schools.

Community Committee Priorities:

Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

Best City for Communities

- Residents in Outer South have access to opportunities to become involved in sport and culture

Best City for Health & Wellbeing

- Residents in Outer South are active and healthy

24. Project Title: West Leeds Activity Centre (WLAC) Outer South Activity programme 21/22

Name of Group or Organisation: West Leeds Activity Centre (WLAC)

Project Cost: £7,242.00

Amount proposed from Youth Activity Funds 2021-2022: £6,800.00

Wards covered: Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Recommended by the Children and Families Sub Group

Project Description: This exciting activity programme will be delivered at local community venues detailed below by trained and qualified staff as requested by young people and other stakeholders. The team will provide an after school hours programme full of exciting and challenging activities that children & young people from the Outer South area of Leeds will be keen to participate in over weekends, holidays, after school, and evenings.

The WLAC team will transport 20 x 2 hour activity experiences ‘free’ to young people aged 8-17 years from the Outer South Community Committee area for up to 8 young people per session. 20 sessions will be shared between the four wards (40 young people from each

ward area). All sessions will have a particular emphasis on children/young people from priority estates, adopted & fostered young people, young people referred via social care and SEND young people, accessing up to 160 activity opportunities.

The team will run the sessions at the times and dates that work best for the young people and give them a choice as to which activity they most want to do. Although the WLAC team will be responsible for the transport and activity, we will also be reliant on some pastoral support from local organisation i.e. clusters, schools, youth work providers and the Neighbourhood Policing teams. This is to ensure that the young people have a familiar face in attendance on a pastoral staffing support ratio of 15-1.

The value to these partners is;

- Free access to positive activity for these organisations linked to participation, acceptable behaviour & rewards
- Ease of recruitment of the most vulnerable young people
- Avoids duplication of staffing resources /projects
- Best value
- Signposting opportunities to other services and interests. i.e. if a young person enjoys climbing we can provide more details on local climbing clubs/organisations.

The activities are all at the same price of £230 per session, for up to 8 young people for two hours at a time. This includes a sessional charge of £110 for WLAC transport for (return) equipment set up, driver, technical equipment and access to the resources. The choice of activities delivered in the Outer East area for the children & young people could be;

Sessions on offer subject to venue access;

- Climbing Tower
- Inflatable games e.g. Sumo suites, Inflatable Bungie Pull, Giant Push Ball
- Mountain biking
- Nightline
- Moonwalk
- Archery
- Giant Push Ball
- Team Building Challenges
- Bushcraft/Den building
- Tug of War
- Zorb Balls
- Pedal Go-Karts

Local areas/venues include ; the John O'Gaunts Estate, Wood Lane Estate and Northfield Avenue, Windmill Youth Club, Tingley Community Centre, Tingley Park, St. Gabriel's Community Centre, Winthorpe Community Centre, The Lower Thorpe, Lewisham Park Centre, Gildersome, and Scatchard Park. The skate park next to Morley Leisure centre, Drighlington Moor near the old library, East Ardsley Wreck, East Ardsley Community Centre as well as primary schools such as Blackgates, Rothwell Victoria, Westerton Primary, Hilltop Primary and Robin Hood primary schools.

Community Committee Priorities:

Best City for Communities

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Communities are empowered and engaged. People get on well together

Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

Best City for Health & Wellbeing

- Residents in Outer South are active and healthy

Wellbeing Budget 2021/22 Ring-fences

25. As in previous years, Members are asked to consider the following ring-fence amounts against the 2020/21 Wellbeing allocation. Changes to the suggested figures will have an impact on the amount of budget available for new schemes.
26. The **small grant** allocation for 2020/21 to be set at **£5,000.00**.
27. Members are asked to consider ring-fencing **£400.00** (£100.00 per ward) to support Community Engagement Activities. This would cover costs to promote activities such as leaflet printing, venue hire, food/refreshments and transport costs, as well as distribution of the Community Committee newsletter. Any request for schemes outside these categories would need to be considered separately through the usual wellbeing process.
28. **£1,000.00** for **Community Skips** based on **£1,359.28** spend in 2019/20.
29. In recent years a number of events have been delivered in Rothwell under the banner **Rothwell Celebrations**. To ensure the delivery of these events, a proposed allocation of **£8,000.00** for 2021/22 is included.
30. The **Outer South Christmas Trees and Lights**, including decorations, received an allocation of **£16,000.00** in 2020/21. Assuming no other enhancement to schemes or cost rises it is proposed to ring-fence **£16,000.00** for 2021/22. Final project proposals and costs will be presented to a future Community Committee.
31. The Community Committee ring-fenced **£2,000.00** to support events to coincide with the **International Day of Older People** in 2020/21. It is proposed that **£2,000.00** be ring-fenced for similar events in 2021/22.
32. The Community Committee ring-fenced **£1,000.00** to support a Youth Summit to engage with children and young people. It is proposed that **£500.00** (£125.00 per ward) be ring-fenced for similar event in 2021/22.

Delegated Decisions (DDN)

33. Since the last Community Committee on Monday 15th March 2021, the following projects have been considered and approved by DDN:
- a) Rothwell Council Offices Community Asset Transfer - Friends of Rothwell Civic Enterprise - £4,650.00
 - b) Hadrian's Wall Coast to Coast Excursions - Sand Vipers Explorer Scout Unit - £2,466.00
 - c) Morley Arts Festival - Morley Arts Festival - £10,000.00
 - d) Steve Pearson Community Garden - Denshaws Newlands and Rydal's Tenants and Residents Association - £1,830.00
 - e) OS Youth Service Environment Project – Outer South Youth Matters - £2,237.50
 - f) Mini Breeze – Breeze LCC - £14,598.00

- g) Leeds Little Free Library for Lofthouse – Communities Team LCC - £1,200.00
- h) Community Notice Board - Christ Church, Lofthouse - £617.80
- i) Cross Street POS Bench Removal – Parks and Countryside LCC - £350.00
- j) Litter Bins for Ardsley and Robin Hood - Cleaner Neighbourhoods Team LCC - £3,402.00

Declined Projects

34. Since the last Community Committee on Monday 15th March 2021, no projects have been declined.

Monitoring Information

35. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

36. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee on Monday 15th March 2021:

Outer South Garden Maintenance Service - Morley Elderly Action

Morley Elderly Action was commissioned to deliver a one-year gardening scheme to cover the four wards of Outer South. Part funding was given to provide 4,120 hours of gardening at a subsidised rate. The remaining funding was provided by the Housing Advisory Panel.

MEA has run a garden scheme for about twenty-two years and it has run at its capacity for some years now. Careful management and budgeting allow funding to provide a service throughout the year.

MEA has provided an excellent, much needed service as commissioned. The MEA Gardening Scheme delivers a quality product which is unique to anything else available in this area. The scheme has improved every year because of experience and would be difficult to replace.

Clients are provided with a trustworthy, DBS checked, professional maintenance gardener for a reasonable cost after the subsidy is applied. They use well maintained equipment and vehicles and have the full backing of Morley Elderly Action, a respected and well-known charity.

MEA use professional gardeners who all have their own business. Each gardener works a number of hours under the scheme and prioritise our work. They all carry identification and wear Morley Elderly Action T-Shirts. All our gardeners are DBS checked and are carefully selected by MEA for their compassion and understanding of elderly people as well as their work ethics. Our gardeners are sympathetic with clients who suffer from memory problems including dementia. Our gardeners have received dementia awareness training and are 'Dementia Friends'. All our gardeners 'go that extra mile' for their clients - from changing a light bulb to putting out bird food, they will help when they can.

The service is carefully monitored. The Gardening Co-ordinator asks all the gardeners to complete a time sheet on their rounds which are signed by the client and there is opportunity for them to make any comments. This gives a wealth of information which is

used to record information for budgeting and monitoring. Throughout the year, customers are randomly selected to ask their opinion of the garden scheme. The Gardening Co-ordinator acts as a middle point for any messages or information between gardeners and clients. Sometimes it is necessary to liaise with families when a client is unable to look after their own affairs.

Morley Elderly Action has provided 3,859 gardening hours throughout the year to people over the age of 67 or who are registered disabled. Additional funding was spent this year, providing updates to the customers regarding Covid-19 regulations. Compliments and complaints were recorded and acted upon if necessary. The gardeners have all been vigilant in letting MEA know if anything has given them reason for concern about their clients. The Covid-19 pandemic has proved the importance of a good working relationship between the clients, the gardeners and Morley Elderly Action.

The number of gardens registered on the scheme started at 286 in March 2020. This number dropped slightly at the end of the scheme to 274. This number has decreased due to several clients moving into residential care or passing away. However, the number of gardens serviced throughout the year was 347. The number of clients benefiting from the scheme was greater, at least 400 as some people are living with a spouse/other.

Of the clients who submitted their age, 59 clients were in the 60-70 group, 188 in the 71-84 group and 153 were in the 85 and over group. 198 clients were either registered disabled or considered themselves to have a disability. 309 of all the clients (including couples who were recorded) were female and 91 were male. Twelve households did not fall into the category of White British.

The breakdown for the number of people currently using the gardening scheme across the four wards of Outer South is as follows: - Morley North & South – 209, Rothwell - 44 and Ardsley and Robin Hood – 61.

A dedicated Gardening Co-ordinator is employed to manage this project. This person works full time for Morley Elderly Action so is always on hand Monday to Friday to take any gardening queries or to address any issues. All MEA Staff and Volunteers are able to assist with the project, providing help to manage phone calls and letters, if needed. In addition, ten local gardeners have secured part time work, working on this scheme. All the gardeners are professional, have their own business and work self-employed.

As a result of the Covid-19 pandemic, face to face contact between the gardeners and customers was limited. If the clients needed to speak with a gardener, we strongly encouraged this to be via the telephone, or a closed door or window. Face masks had to be worn by both parties, if face to face contact was required.



Youth Activities Fund Position 2021/2022

37. The total available for spend in the Outer South Community Committee in 2021/22, including carry forward from previous year, was **£73,715.04**.

38. The Community Committee is asked to note that so far, a total of **£14,598.00** has been allocated to projects, as listed in **Table 2**.

39. The Community Committee is also asked to note that there is a remaining balance of **£59,117.04** in the Youth Activity Fund.

TABLE 2: Youth Activities Fund 2021/2022

	Total allocation	Ward Split 8-17 Population (9,841)			
		2,634	2,391	2,239	2,577
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Income 2021/2022	£44,774.11	£9,424.10	11,519.99	£8,962.82	14,867.20
Carried forward from previous year	£50,320.00	£14,284.32	£12,799.16	£11,577.00	£11,659.52
Total available (including brought forward balance) for schemes in 2020/2021	£95,094.11	£23,708.42	£24,319.15	£20,539.82	£26,526.72
Schemes approved in previous year to be delivered this year 2020/2021	£21,379.07	£5,094.77	£5,094.77	£5,094.77	£6,094.76
Total available budget for this year 2021/2022	£ 73,715.04	£18,613.65	£19,224.38	£15,445.05	£20,431.96
Projects 2021/2022	Amount requested from YAF	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Mini Breeze	£14,598.00	£3,649.50	£3,649.50	£3,649.50	£3,649.50
Total spend against projects	£14,598.00	£3,649.50	£3,649.50	£3,649.50	£3,649.50
Remaining balance per ward	£59,117.04	£14,964.15	£15,574.88	£11,795.55	£16,782.46

Small Grants Budget 2021/2022

40. At this Community Committee ward members have been recommended to allocate a small grants budget of **£5,000.00**. Approved small grants detailed in **Table 3**.

TABLE 3: Small Grants 2021/2022

Project	Organisation/Dept	Ward (s)	Total cost of project	Amount requested
70th Birthday Celebrations	12th Morley Scouts	Morley North & South	£1,000.00	£1,000.00
PHAB	PHAB	Ardsley and Robin Hood, Morley North and Rothwell	£253.68	£253.68
Totals			£1,253.68	£1,253.68
Small grant remaining			TBC	

Community Skips Budget 2021/2022

41. At this Community Committee ward members have been recommended to allocate a skips budget of **£1,000.00**. Approved community skips detailed in **Table 4**.

TABLE 4: Community Skips 2021/2022

Location of skip	Date	Total amount	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Gildersome Library	05/05/2021	£183.51		£183.51		
Total:		£183.51				

Capital Budget 2021/2022

42. The Outer South Community Committee has a capital budget of **£64,462.00** available to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in **Table 5**.

TABLE 5: Capital 2021/2022

	OS (£)	Ward split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Remaining Balance March 2021	£57,822.94	£16,970.41	£26.69	£20,079.27	£20,746.57
Injection 1	£12,300.00	£3,075.00	£3,075.00	£3,075.00	£3,075.00
Balance 2021-2022	£70,122.94	£20,045.41	£3,101.69	£23,154.27	£23,821.57
Gildersome MUGA	£1,350.00		£1,350.00		
Remaining Balances	£68,772.94	£20,045.41	£1,751.69	£23,154.27	£23,821.57

Community Infrastructure Levy (CIL) Budget 2019/2020

43. The Community Committee is asked to note that there is **£123,915.27** total payable to the Outer South Community Committee with **£123,915.27** currently available to spend. The breakdown is as follows Ardsley and Robin Hood, **£122,479.00**, Rothwell, **£1,436.27**.

TABLE 6: CIL 2021/2022

	OS (£)	Ward split	
		Ardley & Robin Hood	Rothwell
Remaining Balance March 2021	£123,915.27	£122,479.00	£1,436.27
Starting Position 2021-2022	£123,915.27	£122,479.00	£1,436.27
Lofthouse Little Free Library	£1,200.00	£1,200.00	
Community Noticeboard Lofthouse	£617.80	£617.80	
Bench removal at Cross Street	£350.00	£350.00	
15 Litter Bins for ARH	£3,402.00	£3,402.00	
Totals:	£5,569.80	£5,569.80	
Remaining Balance:	£116,909.20	£116,909.20	£1,436.27

Corporate Considerations

Consultation and Engagement

44. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

45. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

46. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

47. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

48. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

49. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

50. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

51. Members are asked to:

- a. To review and agree the 'minimum conditions' regarding the taking of urgent delegated decisions in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee'. (paragraph 16)
- b. To note details of the Wellbeing Budget position (Table 1)
- c. To consider and determine YAF proposals (paragraphs 23 - 24)
- d. To consider and determine Ringfence proposals (paragraphs 26 - 32)
- e. To note details of the projects approved via Delegated Decision (paragraph 33)
- f. To note monitoring information of its funded projects (paragraph 35)
- g. To note details of the Youth Activities Fund (YAF) position (Table 2)
- h. To note details of the Small Grants Budget (Table 3)
- i. To note details of the Community Skips Budget (Table 4)
- j. To note details of the Capital Budget (Table 5)
- k. To note details of the Community Infrastructure Levy Budget (Table 8)

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